



MONROE COUNTY CENTRAL DISPATCH

9-1-1 District Board

987 S. Raisinville Rd. • Monroe Michigan 48161-2164
(734) 234-7070

Minutes of the March 28, 2023 Monroe County 9-1-1 District Board Regular Meeting

Chairman Sheriff Goodnough called the meeting to order at 9:00 a.m.

Members: Director Chad Tolstedt, Commander Derek Lindsay (alternate), Undersheriff Jeff Pauli (alternate), Township Supervisor Joanna Uhl, Township Supervisor Metz (alternate), Chief Nick Lucas, Commander Scott Smiley, Chief Wendy Stevens (alternate), Dr. Dan Kemple, Mr. Dale Williams, Prosecutor Michael Roehrig, Commissioner David Hoffman, Lt. Stephen Borello, Lt. Robert Bow (alternate), Chief Darrin Wright, Lt. Randy Sehl (alternate), Chief Assistant Prosecutor Jahn Landis (alternate)

Absent/Excused: Commissioner Hoffman, Prosecutor Roehrig

County Executive Staff: Michael Bosanac

Citizens: Shane Anders, Chief Vanklingeren

1. **Roll Call:** Quorum present.
2. **Pledge of Allegiance:** Chairman Sheriff Goodnough
3. **Approval of the Agenda:** Director Tolstedt made a motion to approve the agenda; supported by Chief Lucas. **Motion carried.**
4. **Approval of the January 24, 2023 regular meeting minutes:** Sheriff Goodnough mentioned two edits needed, changing Deputy Sottile to Sergeant Sottile. Motion to approve the minutes after edits are made, by Dr. Kemple; supported by Mr. Williams. **Motion carried.**
5. **Correspondence:** None.
6. **Old Business:**
 - **Secondary Employment** - Director Kuti provided an edited copy and a clean copy of Operational Order# 1.5. Motion to accept Operational Order# 1.5 Secondary Employment made by Chief Wright; supported by Lt. Borello. **Motion carried.**
7. **New Business:**
 - **Citizen-at-Large Alternate** - Dale Williams nominated Arthur Bronson.
 - Sheriff Goodnough reminded the Board that the recommendation will be sent to the Board of Commissioners for approval.
 - Motion to accept Arthur Bronson's nomination made by Dale Williams; supported by Dr. Kemple. **Motion carried.**



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8. Director's Report:

- **Surcharge Recommendation** - Director Kuti reviewed the revenue and expenses for 2023/2024. Director Kuti recommended the \$2.00 surcharge continue. Motion to adopt the recommended surcharge and budget proposal made by Chief Lucas; supported by Director Tolstedt. **Motion carried.**
- **February's Ice Storm** – Director Kuti thanked all the departments that reached out to the staff to commend them for their work.
- **Week of April 10th** – Director Kuti reminded the Board that the week of April 10th is National Telecommunicator Week.
- **Gateway (L.E.I.N.)** – Director Kuti stated the pathway is complete on our end. We are waiting for the State to disconnect. The cost has decreased quarterly from \$2,430.00 to \$387.00.
- **PACE** - Director Kuti stated she has worked with the payroll department and decided not to transfer payroll data into ADP due to complications with some of the special codes used. We are moving ahead with the product.
- **Training Fund Application** - Director Kuti informed the Board the application submitted in December has been approved. Central Dispatch will receive approximately \$23,000.00 for training funds. Director Kuti reminded the board that these funds can only be used for training approved by the State.
- **Staffing** – Isaiah Turner made a lateral move from the Quality Improvement position to the open Supervisor position giving us 6 staffed supervisors. We have 9 full time dispatchers and 4 trainees. There is one trainee starting April 10th and another trainee starting in May. There are two open positions that will be filled before filling the vacant Quality Improvement position.
- **Annual Report** – Director Kuti reviewed the Annual Report and call volumes with the Board.
 - Sheriff Goodnough recommended Director Kuti present the Annual Report to the Board of Commissioners.
- **Call Volumes** – Director Kuti reviewed the number of administrative calls and 9-1-1 calls over a three year span. Director Kuti also reviewed the number of calls for our most frequent call types for law enforcement and fire departments.

9. Citizens Time – None.

10. Member's Time:

- Beginning with Central Dispatch, Chief Assistant Prosecutor Jahn Landis conveyed the fantastic job everyone did on a case he is working. He stated County, State, City (Monroe) and Dundee were all involved.
- Dr. Kemple thanked Isaiah Turner for his work as the Quality Improvement Coordinator.
- Sheriff Goodnough informed the Board the legislation is reintroducing a program called SHIELD that allows citizens to take photos and videos to send to the dispatch center.
- Director Kuti informed the Board that ADT is using Texty to report alarms instead of by phone. It is at no cost to Central Dispatch.

Adjournment: Sheriff Goodnough at 9:46 a.m.

Next meeting: May 23, 2023.