

Monroe County Community Corrections Advisory Board
Tuesday, September 12, 2023 at 12:00 P.M.
Meeting Minutes

I. The Community Corrections Advisory Board held a meeting on Tuesday, September 12, 2023, in the Commissioner's Chambers. A quorum being present, Judge Nichols called the meeting to order (12:02pm).

PRESENT: Judge Nichols, Judge Eicher, Prosecutor Yorkey, Captain Massengill, Sgt. Oetjens, Cari Grahl, Lori Lehmann, and Michele Paled

ABSENT: Commissioner Hoffman (excused), Judge Lohmeyer, John Deku (excused), Renee Shaw and Bill Nolan (excused)

ALSO PRESENT: Holly Flint and Kim Faison

II. APPROVAL OF AGENDA

Lori Lehmann made a motion to approve the agenda for September 12, 2023. Supported by Captain Massengill. All approved, motion carried.

III. APPROVAL OF MINUTES

Lori Lehmann made a motion to approve the minutes from April 18, 2023. Supported by Captain Massengill. All approved, motion carried.

IV. APPROVAL OF EXPENDITURE REPORTS

Prosecutor Yorkey made a motion to approve the expenditure reports for March, April, May, June and July 2023. Supported by Judge Eicher. All approved, motion carried.

V. PUBLIC COMMENT

No public comment.

VI. COORDINATOR'S REPORT

FY 2023 Budget: Overall, 80.5% of the authorized budget has been utilized for the fiscal year, October 2022 through July 2023. We'd like to be at 92%. Pretrial Services - 81%, Employment Readiness Program (ERP) – 75.4%, the Cognitive Program (COG) – 81%, Intensive Outpatient Program (IOP) – 82%, Hope, Healing and Recovery (HHR) – 80%, Sex Offender Program (CSC) – 72.1% and Trauma, Recovery and Empowerment (TREM) – 71.7%. For calendar year, the overall utilization is at 54.9%, just slightly lower than where we'd like to be (58%).

A. FY 2023 3rd Quarter Report

The report was sent to the State on July 20th after the email approval. Five of the seven programs were within 10% of their projected enrollment, the exceptions being, the CSC program and TREM. CSC was at 60% and TREM was at 40%. The CSC program is held within the jail and enrolled six participants from the projected ten. A new referral recently enrolled to increase that number to seven. The TREM program (community DBT program for females) is facilitated at Catholic Charities. Referrals are not an issue but attendance is. A new group of four started on July 5th and we had another enrollment on August 2nd which increased the enrollment total to seventeen, out of the projected thirty.

The result for the key performance measurements, is to see a 2% improvement for 90% of each program's successful completions. The results show a 100% improvement for HHR, along with the CSC program. IOP is at 88% improvement. TREM is at 70% and the COG program rate increased its improvement percentage from 72%, to 77%.

The key performance measures differ for the employment readiness program and for Pretrial. They pertain to employment for MI Works and to court appearances and new crimes for Pretrial. 74% of the community enrollments for MI Works were hired and of that 74%, 20% retained employment for 6 months. For Pretrial, the percentages dropped from 91% of the supervised defendants appearing for their scheduled court dates to 89% and 91% remained crime free last quarter, dropping to 84% this quarter. 82% appeared for their scheduled court dates and stayed crime free last quarter, while only 74% did so this quarter.

B. Program Update/Probation Residential Services (PRS) - Utilization Report, page 15

All of our programs are now up and running again. HHR was shut down for a short period due to COVID. The year to date new enrollment for the in-jail COG program is currently at 104% (52/50), IOP is at 92% (60/65), HHR is at 150% (45/30), ERP is at 105% (147/140) and Pretrial Services is at 96% (385/400). We'd graciously accept referrals and court recommendations for all of our programs.

Probation Residential Services (PRS): I was advised on August 25th by the Monroe Salvation Army Harbor Light's Director, Jason Berry, that they will not be renewing their contract for FY 2024 for probation residential services (otherwise known as 30/60/90). His letter can be found on page 16. This includes the entire Salvation Army Harbor Light, not just in Monroe. There are approximately a dozen people on their waiting list and unfortunately, the waiting list isn't moving because the current people receiving treatment have been approved for extensions. He's never seen it this busy in the summer and said the fentanyl crisis has changed the dynamics of treatment. Probationers can be referred for treatment, they just need to go through ACCESS (Community Mental Health).

In-Jail Opioid Program - The new opioid program started recently in the main jail. It's facilitated twice a week for 3 weeks, a total of 6 classes. SAHL is facilitating the new program and Community Mental Health is referring the participants with assistance from the jail staff. The program is funded through the Opioid Settlement Money.

C. Budget Adjustment Request: (page 17)

I requested a move of \$13,000 within the approved budget from programming that wasn't able to utilize their budget by the end of the fiscal year.

- The Cognitive Program is over utilized so I requested a move of \$2,000 for a group rate increase (August and September 2023).
- The Hope, Healing and Recovery Program, I requested a move of \$4000 to increase the group rate and individual session rate for the remaining months.
- \$3,000 was moved into salary and wages due to those line items being 100% utilized since June. The move will offset County costs. \$4,000 was requested to be moved into the equipment line for the purchase of 2 replacement laptops and 1 phone. The old laptops are out of warranty and one was damaged beyond repair.

D. FY 2024 – Proposal

The proposed recommended amount for FY 2024 is \$313,658.00. The amount is listed at the bottom of page 18 of your meeting packet, under letter B, Contractual Conditions.

There is one contractual condition: Submit a revised budget document at the time of the submission of the signed contract indicating the funding allocation per line item for our approved programs.

I revised the budget document to reflect the recommended proposed amount by deducting \$4,000 from Pretrial Services. There are now additional payment options of \$1,500, \$2,000 and \$2,500 relating to monthly defendants placed on bond conditions. I shifted some funding around within the Employment Readiness budget to reduce the amount of community workshops, but increased supportive services and gas card incentives for the working offenders. I deducted approximately \$750 from the TREM Program due to the reduced projected enrollment. The CSC Program budget remains the same and I kept the increase for the Hope, Healing and Recovery Program because their projected enrollment increased. Lastly, I increased the Cognitive Behavioral Program's group rate to \$290, from \$270. It is the most reliable program being filled and facilitated on a weekly basis. The Intensive Outpatient budget will remain the same.

The program funding breakdown is as follows:

1. Cognitive Behavioral Program - \$58,000
2. Intensive Outpatient Program - \$73,068
3. Hope, Healing and Recovery Program - \$67,800
4. Sex Offender Program - \$15,600
5. Employment Readiness Program - \$26,600
6. Trauma, Recovery and Empowerment Program - \$15,742
7. Pretrial Services - \$20,000

The revised program cost budget description starts on page 26. The file includes a detailed breakdown of each program's budget and terms of reimbursement. All of the program providers have been notified of the changes and are in agreement with the updated terms. As for the administrative funding shortage, Sue, our Finance Director, assured me, she has no doubt that the County Commissioners will continue to support

this valuable program. The vote for acceptance of the award has been requested to be added to the Commissioner's Agenda scheduled for September 19th's meeting.

The State Community Corrections Board met on August 30th and approved the recommended proposals. Kim and I were in attendance. During the budget update, we were told an additional 1 million dollars was added to the Comprehensive Plans and Services Budget for FY 2024, bringing the new total to 14.2 million. The extra million came from the Probation Residential Services budget. Approximately 17 million was requested through the grant application process and 44 counties were approved for funding, an increase of one county.

E. Site Visit/File Review:

Our annual site visit and file review with Molly, our Grant Manager, is scheduled for September 20th @ 10:00am, here at the courthouse. The Providers have been made aware and have their files ready. We're looking forward to meeting with her.

In conclusion, I'd like to thank you for your time in coming to the meeting and for reviewing the 3rd quarter report, the proposal and the revised budget document, thank you!

Michele Paled made a motion to accept the contents of the Coordinator's Report. Supported by Sgt. Oetjens. Motion carried.

VII. OTHER ITEMS FROM MEMBERS

Michele Paled – Doing a great job.

Captain Massengill – Doing a great job, seeing a decrease in the female population and COVID is back within the jail.

Prosecutor Yorkey – Glad to be here and meet with all of you.

Meeting set for January 16th.

Judge Nichols – Planning Grant Award for Adult Drug Court was awarded to the County. A part-time interim coordinator was hired, Paul Simonton. Community Panel will meet at the end of September.

VIII. ADJOURNMENT

Prosecutor Yorkey made a motion to adjourn. Supported by Sgt Oetjens. Motion carried. (12:30pm)