

Monroe County Community Corrections Advisory Board
Tuesday, October 24, 2023 at 12:00 P.M.
Meeting Minutes

I. The Community Corrections Advisory Board held a meeting on Tuesday, October 24, 2023, in the Commissioner's Chambers. A quorum being present, Judge Nichols called the meeting to order (12:00pm).

PRESENT: Judge Nichols, Judge Eicher, Prosecutor Yorkey, Captain Massengill, Commander Wall, Stacey McCoy, Lori Lehmann, Judge Lohmeyer, John Deku and Renee Shaw

ABSENT: Commissioner Hoffman (excused), Michele Paled, (excused), and Bill Nolan (excused)

ALSO PRESENT: Holly Flint and Kim Faison

II. APPROVAL OF AGENDA

Renee Shaw made a motion to approve the agenda for October 24, 2023. Supported by Prosecutor Yorkey. All approved, motion carried.

III. APPROVAL OF MINUTES

Prosecutor Yorkey made a motion to approve the minutes from September 12, 2023. Supported by Commander Wall. All approved, motion carried.

IV. APPROVAL OF EXPENDITURE REPORTS

Judge Lohmeyer made a motion to approve the expenditure reports for July and August 2023. Supported by Commander Wall. All approved, motion carried.

V. PUBLIC COMMENT

No public comment.

VI. COORDINATOR'S REPORT

The overall utilized budget for Fiscal Year 2023 was approximately 98%. The adjustments helped. Utilization per program is as follows; Pretrial ended at 100% utilization, the Employment Readiness Program (ERP) utilized 90%, the Cognitive Program (COG) – 100%, Intensive Outpatient (IOP) – 100%, Hope, Healing and Recovery (HHR) – 100%, the Sex Offender program (CSC) - 86% and the Trauma, Recovery and Empowerment Program (TREM) ended at 88%. For CY, the utilization is approximately at 73% (January – September).

A. FY 2023 4th Quarter/Year-End Report

The Year-End Report is included in today's meeting packet on page 9. The report is due October 30th and will be sent after today's meeting.

Five of the seven programs were over their projected enrollment. The two exceptions were the CSC Program and TREM. CSC reached 70% and TREM, 63%. The Sex Offender Program enrolled 7 participants from the projected 10. The TREM program enrolled 19 out of the projected 30. COG ended at 112% with 56 enrollments, 6 over its projected 50. IOP's projected enrollment was 102%, one over its projection of 65. The HHR program finished at 160%, 18 over its projected 30 enrollments. ERP was at 111% with 155 enrollments, 15 over the 140 projected, and Pretrial was at 109% with 436 new enrollments out of 400 projected.

Key Performance Measurements, questionnaire result wise, our goal was to see a 2% improvement for 90% of each program's successful completions. The results were 100% improvement for the HHR. IOP had an 87% improvement, CSC had 83%, COG 71% and TREM 70%. For the ERP, the measurements pertain to employment, 83% of the community enrollments were hired, our goal was 50%. Of that 83%, 10% retained their employment for 6 months, the goal was 25%. Court appearances and new crimes are Pretrial's key performances. 93% of the supervised defendants appeared for their scheduled court dates, the goal was 85%. 82% remained crime free, the goal was 85% and 75% appeared for their scheduled court dates and stayed crime free, the goal was 80%.

B. Site Visit/File Review

Our annual site visit and file review with Molly, our Grant Manager, was held on September 20th, at 10:00am, here at the courthouse. Wendy Armentrout (SAHL) was in attendance with her COG and IOP files. Cari Grahl, from MI Works, came with her ERP files and Kristy Henry came with her CSC and HHR files. Andrea Tucker wasn't able to attend but we had her files available for review. Pretrial Services also wasn't in attendance for the majority of the meeting but Cassandra Ray did stop by to answer questions Molly had regarding the 2 risk assessments that were in their files. Cassandra confidently cleared up the discrepancy and no findings were reported.

All of the program and administrative files were from the primary target population, met approved eligibility criteria and were kept in accordance with grant requirements. For the financial part of the review, it was determined that proper billing and payroll has been taking place.

C. Contract and Sub-Contracts

The State Contract was signed and returned to us on October 12th, it's included in the meeting packet, starting on page 14, along with the sub-contracts. The sub-contracts were delivered to the providers and are in the process of getting signed and returned.

VII. OTHER ITEMS FROM MEMBERS

Lori Lehmann, mentioned that she discussed the possibility of requesting funding for substance abuse treatment within the community with Molly Maynard and Doug Clark.

Captain Massengill expressed an open invite to the Board to attend the next Program Provider's Meeting, held on Friday, October 27th at SAHL.

VIII. ADJOURNMENT

Prosecutor Yorkey made a motion to adjourn. Supported by Lori Lehmann. Motion carried. (12:30pm)