

Monroe County Community Corrections Advisory Board
Tuesday, August 20, 2024 at 12:00 P.M.
Meeting Minutes

I. The Community Corrections Advisory Board held a meeting on Tuesday, August 20, 2024, in the Commissioner's Chambers. A quorum being present, Captain Massengill called the meeting to order (12:09pm).

PRESENT: Judge Eicher, Prosecutor Yorkey, Captain Massengill, Commander Wall, Stacey McCoy, Commissioner Hoffman, Lori Lehmann, Renee Shaw and Michele Paled

ABSENT: Judge Nichols (excused), Judge Lohmeyer, John Deku and Bill Nolan

ALSO PRESENT: Holly Flint

II. APPROVAL OF AGENDA

Michele Paled made a motion to approve the agenda for August 20, 2024. Supported by Commissioner Hoffman. All approved, motion carried.

III. APPROVAL OF MINUTES

Michele Palad made a motion to approve the minutes from April 16, 2024. Supported by Commander Wall. All approved, motion carried.

IV. APPROVAL OF EXPENDITURE REPORTS

Prosecutor Yorkey made a motion to approve the expenditure reports for March, April, May and June 2024. Supported by Lori Lehmann. All approved, motion carried.

V. PUBLIC COMMENT

No public comment.

VI. COORDINATOR'S REPORT

Budget - Through July we've utilized approximately 77% of the program budget. The breakdown of utilization per program is as follows; Pretrial – 83% utilization, the Employment Readiness Program (ERP) 75%, the Cognitive Program – 71%, Intensive Outpatient (IOP) – 84%, Hope, Healing and Recovery (HHR) – 81%, the Sex Offender (CSC) program - 54% and the Trauma, Recovery and Empowerment Program (TREM) is at 96%, Opioid/Meth Specific Program (OMSP) is at 0%. We'd like to be at 83%.

A. 3rd Quarter Mid-Year Report – FY 2024

The report was included in today's meeting packet. The 3rd quarter includes October 2023 through June 2024. Six of the eight programs were over their projected enrollment. The exceptions being, the CSC program and OMSP. CSC was at 30% with 3 enrollments out of the projected 10 and OMSP is at 0% without an enrollment.

COG was at 81%, with 42 enrollments, we projected 52. IOP - 86% with 56 enrollments out of the 65 we projected. The HHR program was at 109% with 38 enrollments. ERP was at 78% with 111 enrollments from its 142 projection. TREM was at 76% with 16 new enrollments, we projected 21, and Pretrial was at 100% with 400 new enrollments.

Key performance measurements: 75% of the successful completions will not be sentenced to prison within 2 years of program completion. The second measurement is 75% of the successful completions will not be convicted of a felony within 1 year of program completion. COG, IOP, HHR, CSC and TREM were either at 98% or above for both key performance measurements.

The key performance measures for ERP and for Pretrial, pertain to employment for ERP and to court appearances and new crimes for Pretrial. 64% of the community enrollments for MI Works were hired (21/33), our goal was 50%. Of those that were hired, 6, or 40% retained their employment for 6 months (the goal was 25%). For Pretrial, 91% of the supervised defendants appeared for their scheduled court dates, the goal was 89.9%. 88% remained crime free, the goal is 91.2%. 79% appeared for their scheduled court dates and stayed crime free, the goal was 80%.

B. Program Update

All of our programs are up and running except for the CSC Program due to not having a participant. COG was put on hold for a month but is now being facilitated 2 days a week by Kristy Henry. We met with Molly Maynard, our Grant Manager, in June for an overview/training of "Thinking Matters" which was very beneficial for Kristy. Molly gave Kristy approval to start facilitating the program. Kristy is set up for official training in September. The program is going well, it's full and has a waiting list.

The community portion of ERP has 5 on job retention and 6 enrolled for job search. TREM has a group of 6 running, that group will end in October. Pretrial continues to outpace its program projection of those placed on bond conditions and OMSP had its first enrollment on August 5th.

I'd like to thank all of you who took the time to review the lists of people I sent out for consideration of placement into the TRICAP OMSP program. It's been a slow start, we've hit multiple speed bumps. For example, a probationer in the community needs to detox prior to pick up and intake. SAHL was contacted and agreed to take the person in so the agent set it up, twice. The probationer "no showed" both times. Another time, the judge ordered OMSP but the person didn't want to go to TRICAP so they violated the orders and then opted to do the time in the jail. OMSP is a 150 day program, it's very intense and produces great outcomes. If we could just convince the probationers to give the treatment a chance. I'd like to give a shout out to Circuit Court Probation and our Judges because they've been very open and supportive of the new program, thank you.

Pretrial; Molly, came down in June for a Pretrial File Review. It went very well. Molly suggested that Kim and I request a walkthrough of the Pretrial process with Cassandra Ray and Brooke Woolery (the Pretrial Officers). We went with them over to the jail for their interviews, (thank you Julie for allowing us in) and then back to the office to observe their process used to create a bond report. Cassandra and Brooke were extremely thorough in answering our questions and Kim and I couldn't have been more impressed with them. There is one thing we found unfortunate in our time spent with them. We were informed they were not allowed to attend the National Pretrial Conference this year even though funding through OCC was available to pay for them. Hopefully that will change next year.

C. Financial Compliance Review

I was contacted by the State mid-January with a list of required documents that I needed to submit for the financial review. Documentation was due by March 15th. With the assistance from our Monroe Finance Department, Crystal Comer, I was able to send everything by February 13th. I contacted them a few times just to double check they had everything and I was notified on August 5th that there were no concerns identified during the review. Welcoming news! Prior to this review, it was explained to me that if Monroe County passed the review, we could be offered a multi-year contract instead of a 1 year contract. I have high hopes that it will be implemented this coming fiscal year and I'll notify the Board if/when it happens.

D. Site Review

Molly came down on August 5th for a full site review that included 2 open and 2 closed files for all of our programs. It went well and her report will be forwarded to you when it's received.

During the review, questions arose regarding the County possibly having 2 intensive outpatient programs being facilitated within the jail (the OCC IOP Program and the Opioid IOP program). Questions related to why there are 2 IOPs, who's the target populations for the programs, why should OCC continue to fund the OCC IOP within the jail and is there possibly a need to fund IOP within the community instead?

Last Monday, I met with Judge Nichols, the Jail Administrators, SAHL Directors and Wendy Armentrout, the program facilitator, and Jason Maue from CC Probation. We discussed the OCC IOP and the Opioid IOP. Clarification was given that a duplication of services was not occurring. The Opioid program is not an intensive outpatient program as it does not utilize an ASAM to decide a "Level of Care" like the OCC IOP does. The Opioid program has a different curriculum, it uses a different workbook and doesn't meet the time requirements for intensive outpatient treatment. It's an educational program that enrolls inmates who have a positive RODS, which is a Rapid Opioid Dependence Screening tool designed for quick targeted screening. A change in the Opioid program's name was suggested by Judge Nichols and I believe it's in the process of getting changed. Back when the opioid program was implemented, it was for those that were not eligible for the OCC IOP program. It's my understanding that program enrollment had a slow start, which is very, very common for new programs, we're seeing it with OSMP. It's especially slow when multiple entities have rolls in the intake process. At a certain point

they decided to open the program open to felons to increase their enrollment which could be seen as a potential problem for enrollment into the OCC IOP down the line, because both programs were servicing the same population. I create the list of those who enroll into the OCC IOP, I've since taken on the waiting list for the soon to be called Opioid Educational Program as well. I believe this will ensure misdemeanants, females, parolees, FOC's and pretrial inmates get an opportunity to attend the educational program in which it was first implemented to do.

The clarification supported the continuation of the OCC IOP program within the jail. Chris Miller reiterated the fact that SAHL has a community IOP program and probationers are accepted when found appropriate through the Prepaid Inpatient Health Plan (PIHP) process. Chris also mentioned that they will find a way to get probationers services even if they aren't eligible through Medicaid or blockgrant. No one is turned away for a funding reasons or lack of funding reason. Knowing that community IOP is available, there's not a need at this time to have OCC fund community IOP.

E. State Board Meeting/Grant Award

The proposed recommended amount for Monroe County was \$300,000.00 and it is listed within the proposal, under letter B, Contractual Conditions. \$300,000 is approximately \$13,000 less than our current FY 2024 award. The decrease is due to 2 additional counties coming on board, Shiawassee and Marquette, and the fact that we did not utilize the entire award last year. We were very close but lapsed approximately \$6,000. There were 33 applications submitted to the State representing 44 Counties. 17.8 million was requested, the budget is approximately 14.8 million.

We have one contractual condition, submit a revised budget document at the time of the submission of the signed contract indicating the funding allocation per line item for our approved programs.

I revised a draft budget document to reflect the recommended proposed amount. I subtracted \$34,000 from the Cognitive Program because it's only facilitated twice a week instead of 4 and the billing was reformatted to a per person rate. Intensive Outpatient was reduced minimally due to not needing as many workbooks for the upcoming year and also for reformatting the invoice to a per person rate. Hope, Healing and Recovery, same thing, reformatted the billing to a per person rate. The Sex Offender program was reduced by approximately \$9,000 by decreasing the projected enrollment to 5. MI Works ERP program was reduced minimally as well. TREM was slightly increased to include male trauma but there is still an issue of not having a therapist for the male trauma portion of the program so we may need to move that money into something else down the line. Pretrial Services was increased and the billing was formatted to a per PRAXIS rate. OMSP, the projected enrollment was decreased to 5 from 15.

The program funding breakdown is as follows:

1. Cognitive Behavioral Program - \$24,000
2. Intensive Outpatient Program - \$70,160
3. Hope, Healing and Recovery Program - \$63,995
4. Sex Offender Program - \$6,500
5. Employment Readiness Program - \$23,750

6. Trauma, Recovery and Empowerment Program - \$19,500
7. Pretrial Services - \$22,500
8. OMSP - \$19,000

Administration - \$50,595.00

F. FY 2025 Meeting Schedule

Commissioner Hoffman made a motion to accept the Coordinator's Report and the proposed Grant Award. Supported by Prosecutor Yorkey. All approved, motion carried.

VII. PROGRAM PRESENTATION – TREM

Program Presentation: Andrea Tucker, the facilitator of the Trauma, Recovery and Empower Program, gave a presentation on her program.

VIII. OTHER ITEMS FROM MEMBERS

Lori Lehmann – In regards to a per PRAXIS rate, how will that work for those on the bond report that refuse to be interviewed and don't cooperate with Pretrial Services even though they do the back ground work needed to include each of the bookings on the bond report? She would hate for them to not get reimbursed for work that they do. Holly responded that it was a good question and she'd get with Brooke and Cassandra on how to move forward to make sure everyone is being captured and billed for appropriately.

IX. ADJOURNMENT

Rene Shaw made a motion to adjourn. Supported by Commander Wall. Motion carried.
(12:44pm)