

MONROE COUNTY EMERGENCY MEDICAL AUTHORITY  
ORGANIZATIONAL MEETING MINUTES  
JANUARY 27, 2021

I. CALL TO ORDER

At an Organizational Meeting of the Monroe County Emergency Medical Authority held electronically via Zoom Meeting, pursuant to Michigan's Public Health Orders on Wednesday, January 27, 2021. Deputy Clerk, Lisa Sanders, called meeting to order at 6:07 p.m.

II. ROLL CALL

Roll call by Deputy Clerk as follows:

Present: David Brown, Michael Demski, Keith Masserant, Robin Miller, James Neorr,  
R.J. Schall and Douglas Steinman  
Absent: James Bennett (Excused)

A quorum being present the board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE—Deputy Clerk, Lisa Sanders, led the Pledge of Allegiance.

IV. ELECTION OF CHAIRPERSON—Deputy Clerk, Lisa Sanders, opened the floor for nominations for Chairperson.

James Neorr nominated David Brown for Chairperson; Robin Miller supported the nomination.

No other nominations were offered. Deputy Clerk closed the nominations.

Motion by James Neorr to cast a unanimous vote for David Brown as Chairperson; supported by Douglas Steinman.

Roll call by Deputy Clerk as follows:

| AYE              | NAY | ABSTAIN | EXCUSED       |
|------------------|-----|---------|---------------|
|                  |     |         | James Bennett |
| David Brown      |     |         |               |
| Michael Demski   |     |         |               |
| Keith Masserant  |     |         |               |
| Robin Miller     |     |         |               |
| James Neorr      |     |         |               |
| R.J. Schall      |     |         |               |
| Douglas Steinman |     |         |               |

Motion carried.

Chairman David Brown presided over the meeting at this point.

V. ELECTION OF VICE-CHAIRMAN—Chairman Brown opened the floor for nominations for Vice-Chairman

James Neorr nominated Michael Demski for Vice-Chairman; R.J. Schall supported the nomination.

No other nominations were offered. Chairman Brown closed the nominations.

Motion by Robin Miller, supported by Douglas Steinman to cast a unanimous vote for Michael Demski for Vice-Chairman.

Roll call by Deputy Clerk as follows:

| AYE              | NAY | ABSTAIN | EXCUSED       |
|------------------|-----|---------|---------------|
|                  |     |         | James Bennett |
| David Brown      |     |         |               |
| Michael Demski   |     |         |               |
| Keith Masserant  |     |         |               |
| Robin Miller     |     |         |               |
| James Neorr      |     |         |               |
| R.J. Schall      |     |         |               |
| Douglas Steinman |     |         |               |

Motion carried.

VI. ELECTION OF SECRETARY—Chairman opened the floor for nominations for Secretary.

James Neorr nominated Robin Miller for Secretary; Michael Demski supported the nomination.

No other nominations were offered. Chairman Brown closed the nominations.

Motion by Michael Demski to cast a unanimous vote for Robin Miller for Secretary, supported by R.J. Schall.

Roll call by Deputy Clerk as follows:

| AYE            | NAY | ABSTAIN | EXCUSED       |
|----------------|-----|---------|---------------|
|                |     |         | James Bennett |
| David Brown    |     |         |               |
| Michael Demski |     |         |               |

|                  |  |  |  |
|------------------|--|--|--|
| Keith Masserant  |  |  |  |
| Robin Miller     |  |  |  |
| James Neorr      |  |  |  |
| R.J. Schall      |  |  |  |
| Douglas Steinman |  |  |  |

Motion carried.

VII. ELECTION OF TREASURER—Chairman opened the floor for nominations for Treasurer.

James Neorr nominated Douglas Steinman for Treasurer; R.J. Schall supported the nomination.

No other nominations were offered. Chairman Brown closed nominations.

Motion by R.J. Schall, supported by Michael Demski to cast a unanimous vote for Douglas Steinman for Treasurer.

Roll call by Clerk as follows:

| AYE              | NAY | ABSTAIN | EXCUSED       |
|------------------|-----|---------|---------------|
|                  |     |         | James Bennett |
| David Brown      |     |         |               |
| Michael Demski   |     |         |               |
| Keith Masserant  |     |         |               |
| Robin Miller     |     |         |               |
| James Neorr      |     |         |               |
| R.J. Schall      |     |         |               |
| Douglas Steinman |     |         |               |

Motion carried

VIII. ELECTION OF MEDICAL CONTROL REPRESENTATIVE—Chairman opened nominations for Medical Control Representative

James Neorr nominated Douglas Steinman as the Medical Control Representative; Michael Demski supported the nomination.

No further nominations were offered. Chairman Brown closed nominations.

Motion by James Neorr, supported by Robin Miller to cast a unanimous vote for Douglas Steinman as Medical Control Representative.

Roll call by Deputy Clerk as follows:

| AYE              | NAY | ABSTAIN | EXCUSED       |
|------------------|-----|---------|---------------|
|                  |     |         | James Bennett |
| David Brown      |     |         |               |
| Michael Demski   |     |         |               |
| Keith Masserant  |     |         |               |
| Robin Miller     |     |         |               |
| James Neorr      |     |         |               |
| R.J. Schall      |     |         |               |
| Douglas Steinman |     |         |               |

Motion carried.

Chairman Brown announced that James Bennett will be the back up to Douglas Steinman if need be.

IX. APPOINTMENT OF OPERATIONS COMMITTEE MEMBERS BY CHAIRPERSON

Chairman Brown appointed R.J. Schall-Chair, James Neorr and Keith Masserant to the Operations Committee.

X. APPROVAL OF AGENDA

Motion by Robin Miller, supported by R.J. Schall to approve the January 27, 2021, Organizational Meeting agenda as presented.

Voice vote taken. Motion carried.

XI. APPROVAL OF MINUTES (11/18/2020 Regular Meeting)

Motion by James Neorr, supported by Keith Masserant to approve the 11/18/2020 Regular Meeting minutes as presented and waive the reading thereof.

Voice vote taken. Motion carried.

XII. CENTRAL DISPATCH REPORT—Director Donna Kuti updated the members on Pro Q/A and Air Ambulance procedures. Discussion commenced and questions were asked and answered.

XIII. PUBLIC COMMENT—None

XIV. LOCAL GOVERNMENT MEMBERS COMMENTS—None

XV. COMMUNICATIONS—

1. Information

- A. Letter dated December 15, 2020 from Deputy Clerk, Lisa Sanders regarding reappointments of Keith Masserant, David Brown and Mike Demski that were approved by the Monroe County Board of Commissioners.

Letter will be placed on file.

B. Meeting schedule for 2021:

January 27, 2021

March 24, 2021

May 26, 2021

July 28, 2021

September 22, 2021

November 17, 2021

Motion by Robin Miller, seconded by Douglas Steinman to adopt the 2021 Meeting schedule as presented.

Voice vote taken. Motion carried.

- XVI. OLD BUSINESS—Chairman Brown has reached out after the election to new supervisors in the north part of the county to see if they know anyone who might be interested in filing a vacancy on the EMA. Keith Masserant said he lives in the north part of the county and could help look for someone who might be interested.

XVII. NEW BUSINESS—

1. Updated Report—MCA

Karl Rock gave the report:

- Covid vaccine has been given to those staff members who want it
- Side effects to the vaccine have had impacts and have increased calls
- Helping the Health Department vaccinate people and monitor/assist with allergic reactions
- Held an MS1 Fermi exercise completely virtually and they passed
- Implementing Michigan's new EMS Naloxone (Narcan) Leave Behind Program. It involves leaving an extra dose of Naloxone with an overdose patient if they qualify for the program.

2. Bedford Township Fire Department Transport Report—

Chief Massingill—Everything seems to be running rather well.

| Bedford Township Fire Department Transport Report |               |               |
|---------------------------------------------------|---------------|---------------|
| Month/Year                                        | November 2020 | December 2020 |
| Total EMS Responses                               | 260           | 265           |
| BTFD First on Scene                               | 188           | 198           |
| Total Transports                                  | 24            | 21            |
| Mutual Aid Requests                               | 2             | 3             |
| Transport-Multiple Victims                        | 2             | 1             |
| Transport-Extended Responses                      | N/A           | N/A           |
| Transport-Backup ALS Service                      | 20            | 18            |

XVIII. COMMITTEE CHAIRPERSON'S AND MEMBER'S REPORT—

1. Michael Demski explained the November and December 2020 Operations Reports.

| November 2020                         |                 |
|---------------------------------------|-----------------|
| Priority 1-3 Calls                    | 1179            |
| Priority 1-3 Calls Patient Transports | 873             |
| Fractile %                            | 91.29%          |
| Average Response Time                 | 8.29<br>minutes |
| Responses > 25 minutes w/o exception  | 1               |
| Mutual Aid Received                   | 33              |
| Mutual Aid Given                      | 29              |

| December 2020                         |                 |
|---------------------------------------|-----------------|
| Priority 1-3 Calls                    | 1199            |
| Priority 1-3 Calls Patient Transports | 905             |
| Fractile %                            | 90.04%          |
| Average Response Time                 | 8.57<br>minutes |

|                                      |    |
|--------------------------------------|----|
| Responses > 25 minutes w/o exception | 0  |
| Mutual Aid Received                  | 44 |
| Mutual Aid Given                     | 32 |

Motion by R.J. Schall, seconded by Keith Masserant to accept and place on file both reports.

Voice vote taken. Motion carried.

2. Medical Control Board Report—Dr. Kemple gave the report.

- Some people get side effects from the Covid vaccine so we suggest taking it on a day off (especially First Responders so they don't all get side effects on the same day and have to miss work).
- Protocol updates, i.e. Mechanical ventilators
- Working with state on Naloxone Leave Behind Program. ProMedica Monroe provides basic facemasks for breathing into patient's mouth.
- Updated Magnesium dosage protocol to correct dose
- State of Michigan updated PPE protocol for Covid—mostly concerning wearing of gowns
- December approved acute care home protocols—Para medicine-community paramedic. Admitting or being discharged early to their homes rather than going to the hospital or staying in hospital

XIX. PUBLIC COMMENT – None

XX. OTHER ITEMS FROM MEMBERS—None

XXI. NEXT MEETING—March 24, 2021 at 6:00 p.m.

XXII. ADJOURNMENT

Motion to adjourn by James Neorr, supported by R. J. Schall. Voice vote taken. Motion carried. Meeting adjourned at 7:06 p.m. with no further business.