

MONROE COUNTY EMERGENCY MEDICAL AUTHORITY
ORGANIZATIONAL MEETING MINUTES
JANUARY 22, 2025

I. CALL TO ORDER

At an Organizational Meeting of the Monroe County Emergency Medical Authority held in the City of Monroe, Michigan on Wednesday, January 22, 2025. Chief Deputy County Clerk, Robin Miller, called meeting to order at 6:04 p.m.

II. ROLL CALL

Roll call by Chief Deputy County Clerk as follows:

Present: David Brown, Misty Green, Sara Kandler, Bruce Kral, Keith Masserant

Absent: James Bennett (excused), Michael Demski(excused), and R.J. Schall (excused)

A quorum being present the board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE— Chief Deputy County Clerk, Robin Miller, led the Pledge of Allegiance.

IV. ELECTION OF CHAIRPERSON

Chief Deputy County Clerk, Robin Miller, conducted the Oaths of Office on record.

Chief Deputy County Clerk, Robin Miller, opened the floor for nominations for Chairperson.

Brian Paules nominated David Brown for Chairperson.

No other nominations were offered. David Brown accepted the nomination.

Chief Deputy County Clerk closed the nominations after asking three times.

Motion by Sara Kandler, supported by Brian Paules, to cast a unanimous vote for David Brown as Chairperson.

Roll call by Chief Deputy County Clerk as follows:

AYE		NAY	ABSTAIN	EXCUSED
David Brown	Sara Kandler			James Bennett
Brian Paules	Bruce Kral			R.J. Schall

Misty Green	Keith Masserant			Michael Demski
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Motion carried.

Chairman David Brown presided over the meeting from this point forward.

V. ELECTION OF VICE-CHAIRMAN

Chairman Brown opened the floor for nominations for Vice-Chairman

Sara Kandler nominated R.J. Schall for Vice-Chairman. Mr. Schall is excused from the meeting. Chairman Brown acknowledged that Mr. Schall was consulted prior to the meeting and agreed to accept the nomination.

No other nominations were offered. Chairman Brown closed the nominations after asking three times.

Motion by Sara Kandler, supported by Brian Paules to cast a unanimous vote for R.J. Schall for Vice-Chairman.

Roll call by Chief Deputy County Clerk as follows:

AYE		NAY	ABSTAIN	EXCUSED
David Brown	Sara Kandler			James Bennett
Brian Paules	Bruce Kral			R.J. Schall
Misty Green	Keith Masserant			Michael Demski

Motion carried.

VI. ELECTION OF SECRETARY

Chairman Brown opened the floor for nominations for Secretary.

Keith Masserant nominated Sara Kandler for Secretary. Ms. Kandler accepted the nomination.

No other nominations were offered. Chairman Brown closed the nominations after asking three times.

Motion by Keith Masserant, supported by Brian Paules to cast a unanimous vote for Sara Kandler for Secretary.

Roll call by Chief Deputy County Clerk as follows:

AYE		NAY	ABSTAIN	EXCUSED
David Brown	Sara Kandler			James Bennett

Brian Paules	Bruce Kral			R.J. Schall
Misty Green	Keith Masserant			Michael Demski

Motion carried.

VII. ELECTION OF TREASURER

Chairman Brown opened the floor for nominations for Treasurer.

Sara Kandler nominated Keith Masserant for Treasurer. Mr. Masserant accepted the nomination.

No other nominations were offered. Chairman Brown closed nominations after asking three times.

Motion by Sara Kandler, supported by Brian Paules to cast a unanimous vote for Keith Masserant for Treasurer.

Roll call by Chief Deputy County Clerk as follows:

AYE		NAY	ABSTAIN	EXCUSED
David Brown	Sara Kandler			James Bennett
Brian Paules	Bruce Kral			R.J. Schall
Misty Green	Keith Masserant			Michael Demski

Motion carried

VIII. ELECTION OF MEDICAL CONTROL REPRESENTATIVE

Chairman Brown opened nominations for Medical Control Representative.

Keith Masserant nominated Brian Paules as the Medical Control Representative with R.J. Schall as the alternate. Brian Paules accepted the nomination.

No further nominations were offered. Chairman Brown closed nominations after asking three times.

Motion by Keith Masserant, supported by Sara Kandler to cast a unanimous vote for Brian Paules as Medical Control Representative with R.J. Schall as the alternate.

Roll call by Chief Deputy County Clerk as follows:

AYE		NAY	ABSTAIN	EXCUSED
David Brown	Sara Kandler			James Bennett
Brian Paules	Bruce Kral			R.J. Schall
Misty Green	Keith Masserant			Michael Demski

Motion carried.

IX. APPOINTMENT OF OPERATIONS COMMITTEE MEMBERS BY CHAIRPERSON

Chairman Brown appointed R.J. Schall, Keith Masserant, Bruce Kral and Brian Paules to the Operations Committee. Chairman Brown serves as an ex-officio member.

X. APPROVAL OF AGENDA

Motion by Brian Paules, supported by Keith Masserant to approve the January 22, 2025, Organizational Meeting agenda as presented.

Voice vote taken. Motion carried.

XI. APPROVAL OF MINUTES (11/20/2024 Regular Meeting)

Motion by Keith Masserant, supported by Bruce Kral to approve the November 20, 2024 Regular Meeting minutes as presented and waive the reading thereof.

Voice vote taken. Motion carried.

XII. CENTRAL DISPATCH REPORT — Director Donna Kuti updated members:

- Staffing:
 - 4 Dispatch Trainees in various stages of training.
 - Two in final testing phases waiting for a start date (pending available trainers).
 - Two remaining spots are in the background phase.
- Call Statistics
 - Administration Calls for 2024 were 89,951. Which is a 4.3% decrease from last year (4,069 calls).
 - 911 Calls for 2024 were 64,888. Which is a 14.3% decrease from last year (10,841 calls).
 - Texts to 911 for 2024 were 757. This is 77% higher than last year (427 texts)
 - In 2024, there were 21,811 calls that were responded to by all Fire Departments.
- Metro Life flight has had all their aircraft updated with the Monroe County channels.

- Medical Protocol 26-A-1 is a sick person with no priority symptoms listed. This was updated to an EMS Only Response. The purpose of this change was to eliminate a fire response on calls for service such as blood pressure checks.
- MEVO: Our back up 911 call processing equipment was updated and additional phones were added to dispatch. The phones allow us to transfer both 911 phone lines and non-emergency phone lines to these phones if there is an issue with our CPE equipment. Non-emergency , line transfers does take coordination with ATT which are in the process of addressing
- EFD: We've added the Emergency Fire Dispatch Protocol which is in the beginning phases of implantation
- Med Protocol 41: With this addition we've added training for the Medical Control Protocol 41: " Caller in Crisis" protocol
- This is for first party callers ONLY and deals with callers struggling with suicidal thoughts, self-injurious behavior, and other mental health crises. Protocol 25 deals with first party callers threatening suicide as well as second and third party callers dealing with another subject who is suicidal or having a mental health crisis.

Discussion was held.

XIII. PUBLIC COMMENT — None.

XIV. LOCAL GOVERNMENT MEMBERS COMMENTS — None.

XV. COMMUNICATIONS — None.

XVI. OLD BUSINESS —

1. Review of 9-1-1 Agreement update

- The process of reviewing has begun. The goal is to bring it to the next meeting for approval.

XVII. NEW BUSINESS —

1. Updated Report – MCA - Carl Schmitt gave the report.

- Received a new ambulance to replace the damaged one. Two other ambulances are out for warranty work

- New stair chair with power to it that allows the chair to go upstairs. Holds up to 500 pounds.
 - Next Month undergoing annual Reaccreditation with CAS which is the Commission on Accreditation of Ambulance Services.
2. Bedford Township Fire Department Transport Report – Bob Vanklingeren, Bedford Chief, advised there is nothing to report.

Bedford Township Fire Department Transport Report		
Month/Year	November 2024	December 2024
Transported Lights/Siren	2	4
Transported No Lights/Siren	18	25
Patient Treated/Transported by Private Vehicle	0	0
Total Incidents	20	29
Total Number of Patients	21	29

3. Medical Director's Award

Jeff Hayford informed that public that Dan Kemple is out of town but he prepared something to be read aloud.

The document reads: Good evening everyone, even though I am unable to be present for the award tonight, do not let that diminish the significance of this honor or the profound impact of your actions. Tonight we celebrate a group of paramedics and firefighters who demonstrate an extraordinary professional skill and teamwork during a life threatening emergency. Your rapid response to the scene of a 62 year old female in cardiac arrest. Your seamless collaboration and initiating advanced life saving measures and your unwavering commitment to patient care are shining examples of the excellence we strive for the Emergency Medical Services. From the moment you arrived, every action you took was purposeful and precise. Culminating in a return of spontaneous circulation and a patient, who by the time of arrival to the hospital was alert enough to communicate. The stakes could not have been higher yet you rose to the occasion with poise and determination. Your ability to integrate different relation, advanced airway management, and effective CPR reflects not only your technical expertise but also your dedication to saving lives. This award symbolizes our collective gratitude for your efforts and the profound difference you made that evening. On

behalf of myself and the entire Monroe County Medical Control Authority, I extend my heartfelt congratulations and deepest appreciation of your heroism. Keep inspiring us to reach the excellence in the moments that matter the most. Signed Dr. Kemple.

Patient from that night, Lisa McLaughlin, helped present the award to the first response team.

XVIII. COMMITTEE CHAIRPERSON'S AND MEMBER'S REPORT —

1. November & December 2025, Operation Reports

- Keith Masserant informed Chairman Brown there was nothing to report.

2. Medical Control Board Report

- Dr. Kemple was not in attendance to give the medical report and Jeff did not have anything.

XIX. PUBLIC COMMENT – None.

XX. OTHER ITEMS FROM MEMBERS —

Keith Masserant - Congratulations to the men and women in the fire and EMS for a job well done. Also for doing it day in and day out, we appreciate you.

XXI. NEXT MEETING—March 26, 2025 at 6:00 p.m.

XXII. ADJOURNMENT

Motion to adjourn by Keith Masserant, supported by Brian Paules. Voice vote taken. Motion carried. Chairman Brown adjourned the meeting at 6:31 p.m. with no further business.

Respectfully submitted by:



Grace Drewior
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners