

MONROE COUNTY EMERGENCY MEDICAL AUTHORITY
REGULAR MEETING MINUTES
JULY 23, 2025

I. CALL TO ORDER

At a Regular Meeting of the Monroe County Emergency Medical Authority held in the City of Monroe, Michigan on Wednesday, July 23, 2025. Chairman David Brown called the meeting to order at 6:03 p.m.

II. ROLL CALL

Roll call by Deputy Clerk as follows:

Present: David Brown, Michael Demski, Bruce Kral, R.J. Schall, Misty Green, Sara Kandler and Brian Paules

Absent: Keith Masserant and James Bennett (both excused)

A quorum being present the board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE— David Brown led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Motion by Michael Demski, supported by Bruce Kral to approve the July 23, 2025 Regular Meeting agenda as presented.

Voice vote taken. Motion carried.

V. APPROVAL OF MINUTES (05/28/2025 Regular Meeting)

Motion by Brian Paules, supported by R.J. Schall to approve the May 28, 2025 Regular Meeting minutes as presented and waive the reading thereof.

Voice vote taken. Motion carried.

VI. CENTRAL DISPATCH REPORT— Donna Kuti submitted reports

- Staffing: The application and testing process is still ongoing.
 - 6 Supervisors
 - 11 Full Time Dispatchers and Supervisors
 - 2 Part Time Dispatchers
 - 2 Dispatch Trainees
 - 1 person has a tentative start date
 - 2 people in the Background Phase of hiring
 - 3 people in queue
- Call Statistics: Year to Date

- 54,207 (including self-initiated CFS)
- 911 – 32,291(January-June) (L/L 967, VOIP 2836, W/L 28,488)
- Admin – 44,457
- Text to 911 – 416 caller initiated; 668 agency initiated
- Data/Statistics Reporting
 - A Supervisor is going to start working in CAD reporting to create specific data reports, starting in August.
- Medical Control/ Fire Agencies - Emergency Fire Protocol (EFD)
 - EFD kicked off on July 8, 2025.
 - There have been bugs to fix regarding agency responses.
 - There is a meeting tomorrow for review and approval of EMS responses, which will need to be approved by the Medical Director.
- QIC/QPR
 - The QIC will be completing random reviews of the EFD protocol.
 - QIZ has one month left with QPR reviewing his Medical Call Reviews.
 - Over the next six (6) months the QPR will be reviewing random QIC reviews for Fire Dispatch to make sure we are on point with our review of personnel protocol use.

VII. PUBLIC COMMENT—None

VIII. LOCAL GOVERNMENT MEMBERS COMMENTS—None

IX. COMMUNICATIONS—None

X. OLD BUSINESS—

1. EMA-MCA Agreement Update

Chairman Brown stated this is still ongoing. Mr. Brown explained this will take a while since he wants to make sure everything is being captured so it could possibly not be completed until next year. Stated he wants to do it right and will keep everyone updated. They also have another meeting with the hospital coming up in a couple weeks. Explained they have had communication with the president at the hospital so he is pleased with that.

XI. NEW BUSINESS—

1. Update by MCA—Karl Rock gave the report

- There have been staffing improvements, hired several EMT's to backfill positions, and hired former paramedic (held an advanced role within the organization).
- Next week is the Monroe County Fair, units of ours will be there all day long.

- This year they are going to try augmenting some of the concert response, perhaps with a cooling station.
- Heat casualties tend to be one of the biggest challenges at the Fair.
- Hired a director for fund development, Travis Foster.
- Mr. Foster is planning on coming to the meeting in the fall to introduce himself.

2. Bedford Township Fire Department Transport Reports

Chief Vanklingeren had nothing to report.

Month/Year	May 2025	June 2025
Transported Lights/Siren	3	10
Transported No Lights/Siren	33	36
Total Patients	36	46
Patient Treated/Transported by Private Vehicle	N/A	N/A

3. Frenchtown Fire Department Transport Reports

Wendy Stevens attended Operations Meeting.

XII. COMMITTEE CHAIRPERSON'S AND MEMBER'S REPORT—

1. May and June 2025 Operations Reports

May 2025	
Priority 1-3 Calls	1,261
Priority 1-3 Calls Patient Transports	1,041
Priority 1 Fractile %	78.13%
Average Response Time	9.16 minutes
Responses > 25 minutes w/o exception (Letter to Clerk)	2
Mutual Aid Received	82
Mutual Aid Given	N/A

June 2025	
Priority 1-3 Calls	1,318
Priority 1-3 Calls Patient Transports	1,075
Priority 1 Fractile %	79.93%
Average Response Time	9.05 minutes
Responses > 25 minutes w/o exception (Letters to Clerk)	2
Mutual Aid Received	107
Mutual Aid Given	N/A

2. Medical Control Board Report – Dr. Kemple gave report

- Updates for the enhanced paramedics
 - Spreading the scope with the addition of 3 new medications
 - MCA is training its medics on these new medications currently
 - The live date is September 1, 2025
 - These medications are inner facility, not 911 medications.
- Protocols
 - Behavioral Health Protocol was approved by the QATF, we are waiting on final approval from MDHHS
 - About 25-30 Updated Protocols coming up
 - Plan to have protocols out in 1-2 weeks and voted on at next MCA Meeting in September
 - EFD has made it when someone takes a call, it is either a fire route or the medical route instead of all calls going to medical.
 - 1,000+ priorities to go through (taking lock out off-no reason to send everyone to a lockout)
 - Work with dispatch to work the bugs out

3. Monroe County Fire Chief's Report

Vice- Chairman R.J. Schall explained they had a meeting last week and there are fifteen (15) Fire Departments covering seven (7) days for the Monroe County Fair.

Bruce Kral asked if the Fire Chief's Association discussed the EFD at their meeting.

Vice-Chairman R.J. Schall stated it was told to the Chiefs that this was what Dispatch was going to. We are in approval for this because it is asking questions that would usually be winged. It forces dispatchers to dispatch the call prior to asking additional questions so resources can get that out as they're on their way. There are bugs being worked out still and we are hoping to have it figured out soon. It is more of a safety standpoint of making sure the dispatcher knows the right questions to ask for fire calls.

Motion by Michael Demski, supported by Sara Kandler to accept the Operations Committee Report, Medical Control Report, and Fire Chiefs Association Report as referenced above and place them on file.

Voice vote taken. Motion carried.

XIII. PUBLIC COMMENT – None

XIV. OTHER ITEMS FROM MEMBERS—

David Brown thanked Deputy Clerk, Grace Miles, for all her help in keeping them going.

XX. NEXT MEETING— September 24, 2025

XXI. ADJOURNMENT

Motion to adjourn by Brian Paules, supported by R.J. Schall.

Voice vote taken. Motion carried.

Chairman Brown adjourned the meeting at 6:16 p.m. with no further business to conduct.

Respectfully submitted by:



Grace Miles
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners