

MONROE COUNTY EMERGENCY MEDICAL AUTHORITY
REGULAR MEETING MINUTES
SEPTEMBER 24, 2025

I. CALL TO ORDER

At a Regular Meeting of the Monroe County Emergency Medical Authority held in the City of Monroe, Michigan on Wednesday, September 24, 2025. Vice-Chairman R.J. Schall called the meeting to order at 6:02 p.m.

II. ROLL CALL

Roll call by Deputy Clerk as follows:

Present: Bruce Kral, R.J. Schall, Misty Green, Sara Kandler and Brian Paules, and James Bennett (6:08)

Absent: Michael Demski, Keith Masserant and David Brown (all excused)

A quorum being present the board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE— R.J. Schall led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Motion by Bruce Kral, supported by Sara Kandler to approve the September 24, 2025 Regular Meeting agenda as presented.

Voice vote taken. Motion carried.

V. APPROVAL OF MINUTES (07/23/2025 Regular Meeting)

Motion by Brian Paules, supported by Misty Green to approve the July 23, 2025 Regular Meeting minutes as presented and waive the reading thereof.

Voice vote taken. Motion carried.

VI. CENTRAL DISPATCH REPORT— Donna Kuti gave the report

- Staffing: The application and testing process is still ongoing.
 - 17 Full Time Dispatchers and Supervisors
 - 2 Part Time Dispatchers
 - 3 Dispatch Trainees
 - 4 openings
- Call Statistics: Year to Date (August)
 - 70,913 (including self-initiated CFS)
 - 911: 44,887 January-August 2025(Wireless: 88.2%/VOIP: 8.7%, L/L 3%)
 - Admin: 61,597
 - Text to 911: 532 caller initiated, 8.3% increase since last year YTD
 - 15,298 CFS Fire Department Response CFS

- Frenchtown (20%)
- Monroe City (19%)
- Bedford (17%)
- Monroe Township (12%)
- Dundee (5%)
- Data/Statistics Reporting
 - A Supervisor is going to start working in CAD reporting to create specific data reports, starting in August.
- Medical Control/ Fire Agencies - Emergency Fire Protocol (EFD)
 - EFD is approaching 3 months on October 3, 2025.
 - Questions regarding the correct protocol will be resolved through the review and steering committee for change.
 - One of the biggest challenges is using the EFD protocol on every accident that comes through the dispatch center.
- Audio retention scheduled is currently 90 days per the States General Schedule #34 for all 911 centers. We can keep the audio longer and will be looking at amending this section of the schedule to make it agency specific.
- Dispatch is looking to move ahead on a straight aiming numbering ordinance for the County. The previous ordinance set has been set to the side. We have contacted legal regarding this; we are just waiting to hear back. From the 9-1-1 perspective, it sounds like we're going to get the go ahead to at least prepare what new addresses ordinance for Monroe County would look like.
- Got the go ahead to move forward with a Tower Renewal Agreement with Lucas County. This allows us to share their tower for our radio coverage purposes. We will be sharing expenses with them with at a 15% cost which estimates to be about \$7,200 a year.
- We are also in the process of renewing our agreement with the State to use their system for our radio operations.

VII. PUBLIC COMMENT—None

VIII. LOCAL GOVERNMENT MEMBERS COMMENTS—None

IX. COMMUNICATIONS—None

X. OLD BUSINESS—

1. EMA-MCA Agreement Update

Vice-Chairman R.J. Schall stated there isn't much of an update. They are still working on it and still meeting with the hospitals to learn more about their systems.

XI. NEW BUSINESS—

1. Medical Directors Award

Dr. Kemple explained he awarded Jeff Hayford with this award before he left town and he was very appreciative and happy to receive it.

2. Update by MCA—Karl Rock gave the report

- Introduced and welcomed Eric Farris as Jeff's replacement and explained his past working experience.
- Explained they have interviews tomorrow for two senior paramedics, recently hired one part-time EMT and hired a former senior paramedic in a part-time capacity.
- Stated they are working to develop a better buffer for employees to take time off and go on vacation.
- This month they are rolling out new AED's which has a new feature where they do not have to be checked. As long as the light is blinking green, they are good to go. These new AED's also have a cellular uplink if the data needs to be sent anywhere.
- Replacement ambulance is in Ann Arbor it is next in line to get radios, modems, etc. installed. Should be on the road within the first week or so of October.
- Multiple events in the Community, Eric Farris presented what to do in the event of an emergency at a local community church. Participated in some Touch-A-Truck events in the County as well as various parades.
- This week they are authorizing staff to wear a modified uniform for raising awareness for Suicide Prevention Month.
- Eric Farris has reached out to Frontlines Stronger Together to help promote awareness. This group is focused specifically on first responder support. Helps people understand what resources are out there if anyone is struggling

R.J. Schall asked if they were getting new cots.

Karl Rock explained as of right now it is only HVA units. They are eventually getting it to all operations but currently it is just HVA.

3. Bedford Township Fire Department Transport Reports

Chief Vanklingeren had nothing to report.

Month/Year	July 2025	August 2025
Transported Lights/Siren	6	8
Transported No Lights/Siren	23	25
Total Patients	29	33
Patient Treated/Transported by Private Vehicle	N/A	N/A

4. Frenchtown Fire Department Transport Reports

Wendy Stevens attended the Operations Meeting.

XII. COMMITTEE CHAIRPERSON'S AND MEMBER'S REPORT—

1. July and August 2025 Operations Reports

July 2025	
Priority 1-3 Calls	1,405
Priority 1-3 Calls Patient Transports	1,102
Priority 1 Fractile %	78.46%
Average Response Time	9.04 minutes
Responses > 25 minutes w/o exception (Letter to Clerk)	12
Mutual Aid Received	114
Mutual Aid Given	N/A

August 2025	
Priority 1-3 Calls	1,308
Priority 1-3 Calls Patient Transports	1,067
Priority 1 Fractile %	85.02%
Average Response Time	8.49 minutes
Responses > 25 minutes w/o exception (Letters to Clerk)	8
Mutual Aid Received	5
Mutual Aid Given	N/A

2. Medical Control Board Report – Dr. Kemple gave report

- Rewarded Jeff Hayford with the Medical Directors Award before he moved.
- Enacted the 8.33 Behavioral Health Protocol. This is the low acuity behavioral health calls going to the crisis response team for Monroe County mental health, not EMS or Fire Repones.

- Approved the SWASA Protocols (about 18 or 19). The State has updates each year and it is usually about a third of our protocols. These will go into effect November 1.
- EFD went through and approved all the medical components for the EFD Codes.

3. Monroe County Fire Chief's Association Report

Vice-Chairman R.J. Schall explained they had a meeting last week. The only update he has is they gave a \$500 donation to the Monroe Heart Savers Program. This program is a group of local fire fighters from Monroe Township, Monroe City, and Frenchtown Township that come together to collect donations and put it towards purchasing AED's. They asked us to identify areas within our own community's that could benefit from an AED and/or other places that might be interested in donating.

XIII. PUBLIC COMMENT – None

XIV. OTHER ITEMS FROM MEMBERS—

XX. NEXT MEETING— November 19, 2025

XXI. ADJOURNMENT

Motion to adjourn by James Bennett, supported by R.J. Schall.

Voice vote taken. Motion carried.

Vice-Chairman R.J. Schall adjourned the meeting at 6:25 p.m. with no further business to conduct.

Respectfully submitted by:



Grace Miles
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners