

MONROE COUNTY EMERGENCY MEDICAL AUTHORITY
REGULAR MEETING MINUTES
NOVEMBER 19, 2025

I. CALL TO ORDER

At a Regular Meeting of the Monroe County Emergency Medical Authority held in the City of Monroe, Michigan on Wednesday, November 19, 2025. Chairman David Brown called the meeting to order at 6:05 p.m.

II. ROLL CALL

Roll call by Deputy Clerk as follows:

Present: Bruce Kral, R.J. Schall, Sara Kandler, Brian Paules, James Bennett, David Brown, Michael Demski, and Keith Masserant

Absent: Misty Green (excused)

A quorum being present the board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE— David Brown led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Motion by R.J. Schall, supported by Keith Masserant to approve the November 19, 2025 Regular Meeting agenda as presented.

Voice vote taken. Motion carried.

V. APPROVAL OF MINUTES (09/24/2025 Regular Meeting)

Motion by Keith Masserant, supported by Bruce Kral to approve the September 24, 2025 Regular Meeting minutes as presented and waive the reading thereof.

Voice vote taken. Motion carried.

VI. CENTRAL DISPATCH REPORT— Donna Kuti gave the report

- Staffing: The application and testing process is still ongoing.
 - 17 Full Time Dispatchers and Supervisors
 - 2 Part Time Dispatchers
 - 1 Dispatch Trainee
 - 5 openings including a supervisor position
- Call Statistics: Year to Date (October)
 - 98,669 (including self-initiated CFS)
 - 911: 56,369 January-October 2025
 - Admin: 77,587
 - Text to 911: 643 caller initiated, 1218 Dispatcher initiated
 - 20,154 CFS Fire Department Response CFS

- Frenchtown: 3,982
 - Monroe City: 3,793
 - Bedford: 3,587
 - Monroe Township: 2,474
 - Dundee: 1,020
- EFD Protocol - Top Call Types Reviewed TYD
 - Traffic Accidents: 184
 - Alarms: 40
 - Service Calls: 28
 - Electric Hazard/Wires Down: 27
- EMD Protocol - Top Call Types Reviewed TYD
 - Sick Person: 282
 - Falls: 257
 - Breathing Problems: 148
 - Fainting: 98
 - Chest Pains: 86
 - Plans of reviewing the sick person calls deeper to get see what they can do better.
- QPR Review
 - Receiving positive feedback from priority Dispatch on our Quality Improvement Coordinator's (Mike Cochran) reviews. 80% accuracy is expected and Mr. Cochran is meeting and exceeding this standard.
- Medical Control/ Fire Agencies
 - The Fire Committee reviewed each protocol down to the suffix to determine specific fire response codes and also consulted with Dr. Kemple on clarification on certain EMS response codes.
 - As issues arise, they are addressed and revised through the committee.
- Dispatcher Training Funds
 - Application process is open and the deadline is January 30, 2026.
 - All of our 2023 funds are expended which is a requirement to apply for 2026 funds.
 - Funds are used for dispatcher continued education, emergency fire and dispatch continued education, medical dispatch continued education and state required training.
- General Retention Schedule
 - 911 Audio is currently at a 1-year retention schedule.
 - General Retention Schedule, which we follow, will move it to 90 days.
 - The 911 Board moved it to have a special schedule to reflect the original retention schedule.
 - The schedule was drafted for final review and approval at the next 911 Board Meeting for submission to the State.

VII. PUBLIC COMMENT—None

VIII. LOCAL GOVERNMENT MEMBERS COMMENTS—None

IX. COMMUNICATIONS—None

X. OLD BUSINESS—

1. EMA-MCA Agreement Update

Chairman Brown explained they haven't closed the review for 2025. They are still working on issues trying to make the report as feasible as possible. Chairman Brown informed municipalities to let them know if there are concerns and to not wait until January. Chairman Brown explained informing them of concerns year-round would be best so they can be addressed quicker.

XI. NEW BUSINESS—

1. Medical Directors Award

Dr. Kemple awarded the Medical Directors Award to Deputy Lidell. Dr. Kemple explained Deputy Lidell was instrumental in saving a patient's life. On September 16th a patient was having an allergic reaction and was unconscious, unresponsive, and barely breathing. Deputy Lidell took the initiative of responding to the scene and administered his own EpiPen. By the time the patient was in the hospital they were breathing and talking on their own. Dr. Kemple stated without a doubt, this Deputy saved this patient's life. Honored Deputy Lidell for his actions, initiatives, and quick thinking. Dr. Kemple presented the Medical Directors Award to Deputy Lidell.

2. Update by MCA—Karl Rock gave the report

- This month we are participating in a couple special events, like the tree lighting this Friday. We will also be at the Ida Parade and Mr. Rock stated it is one of the best parades in the Country.
- Good news is the staffing has been approved and we've done a great job at retaining and developing the people we have.
- We have 2 new paramedics and 4 that are finishing the testing process.
- Recently promoted 4 existing paramedics to senior status.
- Going into January of 2026 we should hopefully be fully staffed.
- Recently deployed new AED's and BLS units and explained they have a lot of connectivity with the cloud.

Brian Paules told Mr. Rock congratulations. The data that the Operations Committee reviews and the reports that are generated definitely shows an increase in a positive fashion so congratulations to Eric Farris and the entire team for that.

3. Bedford Township Fire Department Transport Reports

Chief Vanklingeren had nothing to report.

Month/Year	September 2025	October 2025
Total Patients	28	28

4. Frenchtown Fire Department Transport Reports

Wendy Stevens explained she is trying to capture the amount of calls MCA transports out of Frenchtown right now. In September, MCA transported to Frenchtown 125 times and they transported 18 times. This means that 23% of the time, they were transporting. In March, they transported 16% of the time. Ms. Stevens stated they are trying to get the data read and get the numbers right so that they can give the Board accurate pictures of what is happening.

5. 2026 Meeting Dates

R.J. Schall explained the November meeting should be for November 18th.

Motion by R.J. Schall supported by Brian Paules to approve the 2026 Meeting Dates with the amended date of the November meeting.

Vice vote taken. Motion carried.

XII. COMMITTEE CHAIRPERSON'S AND MEMBER'S REPORT—

1. September and October 2025 Operations Reports

September 2025	
Priority 1-3 Calls	1,244
Priority 1-3 Calls Patient Transports	992
Priority 1 Fractile %	81.46%
Average Response Time	9.03 minutes
Responses > 25 minutes w/o exception (Letter to Clerk)	4
Mutual Aid Received	110
Mutual Aid Given	N/A

October 2025	
Priority 1-3 Calls	1,287

Priority 1-3 Calls Patient Transports	1,057
Priority 1 Fractile %	83.10%
Average Response Time	8.41 minutes
Responses > 25 minutes w/o exception (Letters to Clerk)	4
Mutual Aid Received	95
Mutual Aid Given	N/A

Vice-Chairman R.J. Schall explained they will be doing an annual report of Operations in March of 2026.

2. Medical Control Board Report – Dr. Kemple gave report

- State of Michigan required all MCA Directors to go to through training.
- Learned of new diagrams and explained the diagram in front of the Board are all the County's EMS calls that resulted in transport over the last 6 months.
- Qutos to MCA, Bedford, and Frenchtown for helping when needed.
- By-laws changes coming soon. The Medical Control Board is supposed to be 51% hospital. As of right now, the medical control board and advisory board have been combined into one.
- Three options: cut some non-hospital members and get more hospital members, separate the Medical Control Board into the control and advisory board again, or separate the boards and delegate authority to the advisory board to approve protocols.
- Explained there in nothing that restricts members from being on both boards.
- Dr. Kemple is going to use biospatial to pull some QA QI
- Added another option for basic pediatric emergency courses that supplement paramedic certification. The APC course supersedes what you would learn from PALS or PEPP (other courses).

Dr. Kemple said Happy Thanksgiving and Merry Christmas.

Motion by Michael Demski, supported by Sara Kandler to accept the Operations Reports and Medical Control Board Report.

Voice vote taken. Motion carried.

XIII. PUBLIC COMMENT – None

XIV. OTHER ITEMS FROM MEMBERS—

Brian Paules: Thanked the Deputy for quick action and a job well done.

David Brown: Wish everyone a safe and Happy Thanksgiving. Travel safely if you're leaving town. Thank you everybody for all the do throughout the year. It makes it enjoyable to participate in meetings when we get as much accomplished as we do. Thank you all!

XX. NEXT MEETING— January 28, 2025

XXI. ADJOURNMENT

Motion to adjourn by R.J. Schall supported by Brian Paules.

Voice vote taken. Motion carried.

Chairman David Brown adjourned the meeting at 6:33 p.m. with no further business to conduct.

Respectfully submitted by:

A handwritten signature in cursive script that reads "Grace Miles".

Grace Miles
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners