

MONROE COUNTY BOARD OF COMMISSIONERS
OPERATIONS COMMITTEE MEETING MINUTES
APRIL 1, 2021 AT 3:00 P.M.
ELECTRONIC VIDEO/TELECONFERENCE VIA ZOOM MEETING

- I. The Meeting of the Operations Committee of the Monroe County Board of Commissioners held a regular meeting on April 1, 2021 via electronic video/teleconference via Zoom Meeting pursuant to the State of Michigan's Public Health Orders. Chairman Richardville called the meeting to order at 3:00 p.m. Roll call by Clerk as follows:

PRESENT: Mark Brant, George Jondro, Greg Moore, Jr., Randy Richardville and David Swartout

ABSENT: None

A quorum being present, the Operations Committee was able to conduct business.

- II. Commissioner Moore led the Pledge of Allegiance.

- III. APPROVAL OF AGENDA (04/01/2021)
Motion by Commissioner Swartout, seconded by Commissioner Jondro to approve the April 1, 2021 Agenda as presented.

Roll call by Clerk as follows:

AYE	NAY	EXCUSED
Mark Brant		
George Jondro		
Greg Moore, Jr.		
Randy Richardville		
David Swartout		

Motion carried.

- IV. APPROVAL OF MINUTES (02/08/2021)
Motion by Commissioner Jondro, seconded by Commissioner Brant to approve the February 8, 2021 minutes of the Operations Committee as presented and waive the reading thereof.

Roll call by Clerk as follows:

AYE	NAY	EXCUSED
Mark Brant		
George Jondro		
Greg Moore, Jr.		
Randy Richardville		
David Swartout		

Motion carried.

V. COMMITTEE BUSINESS

1. Letter dated March 26, 2021 from Ms. Colleen Hinzmann, IT Director Health Officer/Director outlining 2021 reorganization plan for Information Technology Department. Reorganization eliminates the Programmer position and creates a Network and Systems Engineer position with funding included the 2021 Information Technology budget.

Ms. Hinzmann explained the reorganization plan. Discussion commenced.

Motion by Commissioner Jondro to recommend to the full Board to approve the 2021 reorganization plan for the Information Technology Department by approving the elimination of the Programmer position and creating the Network and Systems Engineer position with funding included in the 2021 Information Technology budget.

Roll call by Clerk as follows:

AYE	NAY	EXCUSED
Mark Brant		
George Jondro		
Greg Moore, Jr.		
Randy Richardville		
David Swartout		

Motion carried.

2. Letter dated March 29, 2021, from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting two (2) updated County policies for consideration and approval. Includes a summary matrix of the policies recommended and the suggested updates for each policy.

Mr. Bosanac explained the policies. Discussion commenced.

Motion by Commissioner Jondro, seconded by Commissioner Swartout to accept the communication and recommend to the full board to approve the following updated County policies as presented or with any suggested edits:

- a. Policy 303-Credit Card
- b. Policy 310-Equipment Leasing

Roll call by Clerk as follows:

AYE	NAY	EXCUSED
Mark Brant		
George Jondro		

Greg Moore, Jr.		
Randy Richardville		
David Swartout		

Motion carried.

VI. NEW BUSINESS – None

VI. OLD BUSINESS –None

VIII. CITIZENS TIME – None

IX. INFORMATION–None

X. COMMISSIONERS TIME –

Commissioner Richardville thanked Colleen Hinzmann for the thorough explanation of the reorganization plan for keeping us safe with cyber-security.

No other Commissioners made comments.

XI. ADJOURNMENT - Motion by Commissioner Brant, seconded by Commissioner Swartout to adjourn. Roll call vote by Clerk as follows:

AYE	NAY	EXCUSED
Mark Brant		
George Jondro		
Greg Moore, Jr.		
Randy Richardville		
David Swartout		

Motion carried. Chairman Richardville adjourned the meeting at 3:23 p.m. with no further business.