

MONROE COUNTY BOARD OF COMMISSIONERS
OPERATIONS COMMITTEE MEETING MINUTES
SEPTEMBER 8, 2022 AT 3:00 P.M.

- I. The Meeting of the Operations Committee of the Monroe County Board of Commissioners was held in the Board Chambers in the City of Monroe on Thursday, September 8, 2022. Chairman Richardville called the meeting to order at 3:00 p.m. Roll call by Clerk as follows:

PRESENT: Mark Brant, George Jondro, Greg Moore, Jr., Randy Richardville and David Swartout

ABSENT: None

A quorum being present, the Operations Committee was able to conduct business.

- II. APPROVAL OF AGENDA (09/08/2022)
Motion by Commissioner Jondro, supported by Commissioner Swartout to approve the September 8, 2022 Agenda as presented.

Voice vote taken. Motion carried.

- III. APPROVAL OF MINUTES (12/07/2021)
Motion by Commissioner Moore, seconded by Commissioner Brant to approve the December 7, 2021 minutes of the Operations Committee as presented and waive the reading thereof.

Voice vote taken. Motion carried.

IV. COMMITTEE BUSINESS

1. Letter dated August 30, 2022 from Mr. Andrew Clark, Monroe County Museum System Director, requesting approval to transition a part-time Registrar position to a full-time position in the Monroe County Museum System.

Mr. Clark explained the request and answered questions.

Motion by Commissioner Brant, supported by Commissioner Jondro to accept the communication, place it on file and recommend to the full Board to approve the request to transition a part-time Registrar position to a full-time position in the Monroe County Museum System.

Roll call by Clerk as follows:

AYE	NAY	EXCUSED
Mark Brant		
George Jondro		
Greg Moore, Jr.		

Randy Richardville		
David Swartout		

Motion carried.

2. Letter dated August 10, 2022 from Mr. James Risinger, Monroe County Youth Center Director, requesting approval for the Youth Center Reorganization Plan.

Mr. Risinger explained the request and answered questions.

Motion by Commissioner Swartout, supported by Commissioner Moore to accept the communication, place it on file and recommend to the full Board to approve the request for the Youth Center Reorganization Plan.

Roll call by Clerk as follows:

AYE	NAY	EXCUSED
Mark Brant		
George Jondro		
Greg Moore, Jr.		
Randy Richardville		
David Swartout		

Motion carried.

3. Letter dated September 2, 2022 from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting the following new and updated policies for consideration and approval.

Mr. Bosanac explained the policies.

- a. Policy #315 Capital Planning (New)
- b. Policy #447 Educational Reimbursement (Updated)
- c. Policy #307 Employee Expense Reimbursement (Updated)
- d. Policy #431 Intern and Co-op Employees (Updated)
- e. Policy #206 Legal Advisor/General Counsel (Replaces Policy# 202)

Motion by Commissioner Moore, supported by Commissioner Swartout to accept the communication, place it on file and recommend to the full Board to approve the above County policies as presented or with any suggested edits.

Roll call by Clerk as follows:

AYE	NAY	EXCUSED
Mark Brant		
George Jondro		

Greg Moore, Jr.		
Randy Richardville		
David Swartout		

Motion carried.

VI. NEW BUSINESS –None

V. OLD BUSINESS –None

VIII. CITIZENS TIME –

1. Oliver Moore, son of Commissioner Moore, was given a warm welcome by the Committee

IX. INFORMATION–None

X. COMMISSIONERS TIME –
No comments by Commissioners.

XI. ADJOURNMENT – With no further business, Commissioner Richardville adjourned the meeting at 3:34 p.m.