

MONROE COUNTY BOARD OF COMMISSIONERS
OPERATIONS COMMITTEE MEETING MINUTES
APRIL 11, 2024 AT 4:30 P.M.

I. The Meeting of the Operations Committee of the Monroe County Board of Commissioners was held in the Board Chambers in the City of Monroe on Thursday, April 11, 2024. Chairman Richardville called the meeting to order at 4:37 p.m.

II. Roll call by Deputy Clerk, Lisa Sanders as follows:

PRESENT: Mark Brant, Greg Moore, Jr., Randy Richardville (arrived at 4:37), David Swartout and David Vensel

ABSENT: None

A quorum being present, the Operations Committee was able to conduct business.

III. PLEDGE OF ALLEGIANCE—Commissioner Richardville led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA (04/11/2024)

Motion by Commissioner Brant, supported by Commissioner Vensel to approve the April 11, 2024 Agenda as presented.

Voice vote taken. Motion carried.

V. APPROVAL OF MINUTES (11/02/2023)

Motion by Commissioner Vensel, seconded by Commissioner Swartout to approve the November 2, 2023 minutes of the Operations Committee as presented and waive the reading thereof.

Voice vote taken. Motion carried.

VI. COMMITTEE BUSINESS

1. Letter dated March 22, 2024, from Ms. Donna Kuti, Director, Monroe County Central Dispatch, requesting approval to add one (1) part-time 911 GIS Specialist position effective April 21, 2024. This position would be funded through the Monroe County Central Dispatch which is currently 100% funded through 911 surcharge funds.

Ms. Kuti explained the request.

Motion by Commissioner Swartout, supported by Commissioner Vensel to accept the communication, place it on file, and recommend to the full Board to approve adding one (1) part-time 911 GIS Specialist position effective April 21, 2024, to be funded through the through 911 surcharge funds.

Roll call by Clerk as follows:

AYE	NAY	EXCUSED
Mark Brant		
Greg Moore, Jr.		
Randy Richardville		
David Swartout		
David Vensel		

Motion carried.

- Letter dated March 22, 2024, from Ms. Jessica Chaffin, Court Administrator, 1st District Court-Monroe County, requesting an additional allocation to the 1st District Court's 2024 budget in the amount of \$12,904 to cover the additional hours and pay associated with the Magistrate weekend call-in pay.

Ms. Chaffin explained the request and answered questions.

Motion by Commissioner Brant, supported by Commissioner Swartout to accept the communication, place it on file and recommend to the full Board to approve an additional allocation to the 1st District Court's 2024 budget to cover the additional hours and pay associated with the Magistrate weekend call-in pay. Further, recommend a supplemental appropriation up to \$12,904 from the 2024 County Contingency Account to fund the amount not covered by the 1st District 2024 budget.

Roll call by Clerk as follows:

AYE	NAY	EXCUSED
Mark Brant		
Greg Moore, Jr.		
Randy Richardville		
David Swartout		
David Vensel		

Motion carried.

- Letter dated April 4, 2024 from Mr. Jacob Perry, Director of Information Technology, County of Monroe, requesting approval of two (2) policies as follows:
 - Policy #802-System Authentication (Update to Existing Policy)
 - Policy #810-Multi-Factor Authentication (New Policy)

Mr. Perry explained the request and answered questions.

Motion by Commissioner Vensel, supported by Commissioner Brant to accept the communication, place it on file, and recommend to the full Board the aforementioned policies as presented or with any suggested edits.

Voice vote taken. Motion carried.

- VI. NEW BUSINESS –None
- VII. OLD BUSINESS –None
- VIII. CITIZENS TIME – None
- IX. INFORMATION–None
- X. COMMISSIONERS TIME –
No comments by Commissioners.
- XI. ADJOURNMENT – With no further business, Commissioner Richardville adjourned the meeting at 4:50 p.m.