

MONROE COUNTY BOARD OF COMMISSIONERS
OPERATIONS COMMITTEE MEETING MINUTES
October 22, 2024 AT 6:00 P.M.

I. The Meeting of the Operations Committee of the Monroe County Board of Commissioners was held in the Board Chambers in the City of Monroe on Tuesday, October 22, 2024. Chairman Lievens called the meeting to order at 6:00 p.m.

II. Roll call by Deputy Clerk, Grace Drewior as follows:

PRESENT: Jay Heinzerling, J. Henry Lievens, David Swartout, and David Vensel

ABSENT: Greg Moore (Excused)

A quorum being present, the Operations Committee was able to conduct business.

III. PLEDGE OF ALLEGIANCE— Chairman Lievens led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA (10/22/2024)

Motion by Commissioner Heinzerling, supported by Commissioner Swartout to approve the October 22, 2024 Agenda as presented.

AYE	NAY	EXCUSED
Jay Heinzerling		Greg Moore
J. Henry Lievens		
David Swartout		
David Vensel		

Motion carried.

V. APPROVAL OF MINUTES (08/14/2024)

Motion by Commissioner Heinzerling, supported by Commissioner Vensel to approve the August 14, 2024 minutes of the Operations Committee as presented and waive the reading thereof.

Voice vote taken. Motion carried.

VI. COMMITTEE BUSINESS

1. MIDC discussion

Jessica Paladino, Monroe County Indigent Defense (MIDC) Managing Attorney, presented the Board with Criminal Indigent Defense information. Nicole Walters, MIDC Regional Manager, answered Committee questions.

Discussion was held.

2. Opioid funding discussion

Jason Berry, Monroe County Community Planning & Engagement Director, provided the Committee a summary of the MCOP funding requested at the last regular Board Meeting.

Discussion was held.

Mr. Berry provided an overview of the opioid request for funding process.

3. Board of Commissioner by-laws and ethics discussion

Commissioner Heinzerling thought a strengthening of the Board by-laws and adding some clarity would be helpful for board members.

Commissioner Lievens stated he believed having a group of three (3) individuals to look over the by-laws, would be a good idea.

Discussion was held.

Motion by Commissioner Heinzerling, supported by Commissioner Vensel, to recommend to the full Board to empower Vice-Chairman J. Henry Lievens to create a panel of three (3) individuals to review Board of Commissioners by-laws along with County legal counsel.

Roll call by Clerk as follows:

AYE	NAY	EXCUSED
Jay Heinzerling		Greg Moore
J. Henry Lievens		
David Swartout		
David Vensel		

Motion carried.

Thomas Graham, Monroe County Legal Advisor, explained that he went through the by-laws and found everything that had to do with ethics and/or conflicts and printed hard copies for the Board members. He advised that this would be a good starting point for the group selected.

VI. NEW BUSINESS – None

VII. OLD BUSINESS – None

VIII. CITIZENS TIME –

1. David Hoffman spoke about a security concern.
2. Bill Lavoy spoke about the vacant seat on the Board of Commissioners.

IX. INFORMATION – None

X. COMMISSIONERS TIME –

Commissioner Heinzerling – Passed

Commissioner Moore – Absent

Commissioner Lievens – Passed

Commissioner Swartout – Passed

Commissioner Vensel – Passed

Michael Bosanac, Administrator/CFO – Thanked Nicole Walters for being here to assist with information responses.

XI. ADJOURNMENT – With no further business, Chairman Lievens adjourned the meeting at 7:14 p.m.

Respectfully submitted by:



Grace Drewior
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners