



MONROE COUNTY CENTRAL DISPATCH

9-1-1 District Board

AMENDED

AGENDA

Regular Meeting

Tuesday, November 25, 2025

9:00 a.m.

Meeting Location:

Monroe County Central Dispatch

987 S. Raisinville Rd., Monroe, MI 48161

1. Call to Order
 - Special Introductions: Chief Marc Gaynier, Municipal Police Chief's 911 Board Alternate
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes from:
 - September 23, 2025
6. Correspondence: Email dated November 13, 2025 from Deputy Chief Randy Sehl advising the Municipal Police Chief's Association have unanimously voted in retaining him as the 9-1-1 Board Representative for the 2026-2028 term.
7. Old Business:
 - Huron Township Officer Radio Alert Monitoring through Monroe County
 - Active911
 - Lucas County Agreement
 - MPSCS Integration Agreement renewal
 - Staffing
 - Radio Encryption
 - Street Naming and Numbering Ordinance – Monroe County
 - Applicant Testing Retakes
 - Dundee Tower – CCGW VHF paging base station replacement
8. New Business:
 - Approval of the 2026 9-1-1 District Board Meeting Calendar
 - 9-1-1 Board Elections:
 - One fire representative recommended from the Fire Chief's Association
 - One fire representative recommended from the Fire Fighter's Association
 - One representative from township government
 - A Citizen at Large and Alternate selected by the 911 District Board
 - One Chief of Police of the township/village/city police departments elected by a majority vote of the other Chiefs of Police
 - Records Retention Schedule



MONROE COUNTY CENTRAL DISPATCH

9-1-1 District Board

9. Director's Report
10. Quality Improvement Report
11. Citizen's Time
12. Member's Time
13. Next Meeting: January 27, 2026 (tentative)
14. Adjournment



MONROE COUNTY CENTRAL DISPATCH

9-1-1 District Board

987 S. Raisinville Rd. • Monroe Michigan 48161-2164

9-1-1 • Police • Fire / Rescue • EMS

Minutes of the September 23, 2025 Monroe County 9-1-1 District Board Regular Meeting

Location: Monroe County Central Dispatch, 987 S. Raisinville Rd. Monroe, MI 48161

Chairman Sheriff Goodnough called the meeting to order at 9:00 a.m.

Members: Vice-Chairman Director Tolstedt, Undersheriff Hammond (alternate), Commander Lindsay (alternate), Township Supervisor Paul Metz, Township Supervisor (alternate), Chief Lucas, Commander Smiley, Chief Stevens (alternate), Dr. Kemple, Mr. Williams, Mr. Bronson (alternate), Prosecutor Yorkey, Chief Assistant Prosecutor Landis (alternate), Lt. Bow, Lt. Brice (alternate), Deputy Chief Sehl, Chief Aimes (alternate)

Absent/Excused:

County Executive Staff: Mr. Bosanac

Citizens: Shane Anders, Summerfield Fire Asst Chief, RJ Schall, Bedford Fire Chief, Bob VanKlingeren

1. **Roll Call:** Quorum present.
2. **Pledge of Allegiance:** Led by Sheriff Goodnough.
3. **Approval of the Agenda:** Supervisor Metz made a motion to approve the agenda; Deputy Chief Sehl supported. **Motion carried.**
4. **Approval of the July 22, 2025 regular meeting minutes:** Commissioner Hoffman made a motion to approve the minutes; Dr. Kemple supported. **Motion carried.**
5. **Correspondence:** None.
6. **Old Business:**
 - Huron Township Officer Radio Alert Monitoring through Monroe County
 - Director Kuti supplied the 911 Board with the original draft of the Huron Township Public Safety Agreement with some edits.
 - General discussion
 - Director Tolstedt made a motion for further exploration of some of the questions that were raised here today for the Director.

MISSION STATEMENT

“To coordinate Law-Enforcement, Fire, and EMS emergency service requests in Monroe County for the safety and protection of our citizens and public safety providers. Through our actions, we help save lives, protect property, assist the public in their time of need and proudly know that we made a difference.”



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- Sheriff Goodnough expanded on the Motion that it should be reviewed by legal. They want to seek clarification on any and all other agencies that they dispatch for that would be impacted understanding that they would have to have a plan in place to upgrade their counsel to their RCM and that there would be a Sunset Clause of 365 days unless the work overburdens our dispatch center; Supervisor Metz supported. **Motion carried.**
- Sheriff Goodnough stated to keep it on Old Business for the November meeting.
- Active 911
 - Director Kuti advised Active911 is unable to do an integration from their end. Central Square advised Active911 would need to develop their program to work with Central Square using an API. Active911 does have an API but it's one directional. Director Kuti explained the procedure for re-page. She explained that she learned Active911 can make some adjustments on how the information is received. Active911 would have to do some test calls but it [information] should show up as updated information and not as a new call. Adjustments are department specific and Active911 would work with each department to determine what type of settings they want.
 - Sheriff Goodnough wanted to make sure IT Director Jake Perry was comfortable with this from an IT perspective.
 - Sheriff Goodnough suggested keeping this on Old Business for one more month until they're satisfied that the issue has been corrected.
- MPSCS Integration Agreement Renewal
 - Director Kuti explained the Lucas County Agreement.
 - Mr. Williams made a motion to move forward with the draft agreement between Lucas County and Monroe County; Dr. Kemple supported. **Motioned carried.**
 - Director Kuti explained that the Board of Commissioners has approved Part One of the Agreement. The 911 Board needs to approve Part Two and it can go before the Board of Commissioners as well. Director Kuti explained Part Two is the Preventative Maintenance Schedule Agreement. Motion made to send Part Two to the Board of Commissioners made by Deputy Chief Sehl; supported by Commissioner Hoffman. **Motion carried.**

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- Staffing
 - Director Kuti referenced the Director's Report. There are 4 openings including the 2 additional positions.
- Agency CAD Use Agreement
 - Director Kuti stated there are only a few departments that were waiting for a few personnel to sign.
- Radio Encryption
 - Director Kuti explained Herkimer is working on some pre-work to get the radios ready. The State is estimating they are four months out on the code plugs. Dispatch's radios and consolettes are encryption ready. There will be a temporarily assigned law channel while they transition the LEIN channel.
- Monroe County Street Naming and Numbering Ordinance –
 - Director Kuti stated she didn't have an update. She is waiting to hear back from legal. She stated the State is also coming up with recommendations for an address ordinance.
 - Sheriff Goodnough stated he would like to see their draft and get a start on this.

7. New Business:

- Applicant Testing Retakes
 - General discussion
 - Director Tolstedt made a motion that the Director of Dispatch re-evaluate the hiring practices in terms of when an applicant can retest and how those testing procedures are rolled out. He'd like it brought back to the Board for the November meeting; supported by Deputy Chief Sehl: **Motion carried.**
- Dundee Tower
 - Director Kuti stated the State was out doing maintenance and found an issue with one of the VHF paging base stations when trying to run an update. They stated we could run it as it is until it fails then we'd be running behind in replacing the hardware.
 - Director Kuti is trying to find out what is using that repeater. The cost of repair is \$6,440.00 for the equipment. The State would do the repairs and there might be a cost for them to do that. She stated there would also need to be a hard end date for ending equipment that needed VHF. School and Industrial monitors are using it along with some fire departments.
 - General discussion
 - Sheriff Goodnough wants to know are the users of the system, what's their time frame to come up with an updated system. Sheriff Goodnough would like this brought back to the board in November.

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- Mr. Bosanac stated he could make an argument that this is part of the overall emergency communications system not just something related to Fermi. Mr. Bosanac advised Director Kuti to look at the pager analysis study that was done in terms of other technology is out there. He'd like to know if it's our responsibility or the school's.
- Sheriff Goodnough advised Director Kuti to find out who all the community stake holders are. If the vast majority are schools, he would accompany Director Kuti to the ISD meeting with all the superintendents. They can determine what's their need assessments, what's the cost. The schools may be able to use some of the school safety funds for this and not put it back on the general fund.

8. Director's Report:

- Prosecutor Yorkey voiced his concerns about the retention schedule changing from 1 year to 90 days.
 - Director Kuti explained Schedule 34 was adopted as our retention schedule. A committee was formed to update the schedule and most agencies throughout the State use that schedule. Director Kuti explained that if this Board wanted a different schedule that would have to be approved through the State.
 - General discussion
 - Prosecutor Yorkey made a motion to maintain the one-year retention of 911 calls until we hear back from the State otherwise; supported by Director Tolstedt: **Motion carried.**
- Chief Lucas made a motion to accept the Director's Report; supported by Lt. Bow: **Motion carried.**

9. Quality Improvement

- No comments
- Dr. Kemple made a motion to accept the Quality Improvement report; supported by Commander Smiley: **Motion carried.**

10. Citizens Time:

- R.J. Schall, President of County Fire Association also in charge of hiring in Washtenaw County Dispatch outlined their hiring process. He stated they allow 3 chances to test. He offered to collaborate with Monroe County with the hiring process. He stated they were transitioning to DeWolf training.

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11. Members Time:

- Deputy Chief Sehl stated Erie Police Mark Gaynier will be the alternate to the Municipal Chiefs Association. He just needs to get sworn in.
- Dr. Kemple stated they went live September 2nd with their Behavioral Health Protocol for the Crisis Response Team and are always available. They will be reviewing any transports they do to the hospital. 10% of them will be reviewed.
- Dr. Kemple stated about 1/3 of their protocols have been updated.
- Sheriff Goodnough shared that the Incident Command Vehicle is being built and is on track to be here in December.

12. Next Meeting: November 25, 2025

13. Adjournment: 10:31 a.m.

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MONROE COUNTY CENTRAL DISPATCH

November 25, 2025 Regular 911 Board Meeting

Director's Report

Date: November 20, 2025
To: Chairman Goodnough,
911 Board Members

Operations

Staff: We continue with the application and testing process. Our current staffing numbers:

Supervisors: 5
Dispatchers: 12*
Part-Time Dispatchers: 2
Dispatchers in Training: 1
Recruitment Openings: 5

*One Dispatcher has been promoted to an open Supervisor position which will take affect at the start of the new shift bid in January.

Training/Continuing Education:

The State 911 Training Fund Application for 2026 is open and the deadline for submission is January 30, 2026. In order to apply for 2026 funds, all 2023 funds received in the amount of \$24,786 must be spent by December 31, 2025. We have met this requirement. 2026 funds are calculated based on the number of full-time employee hours (not exceeding 2080) from the previous year.

Quality Performance Review (QPR) – Priority Dispatch advises that QIC Cochran has been doing very well in his review of our random dispatch call reviews. Any deviations on his end, as they referred to as “housekeeping”, are minor and do not affect the scored outcome. He is meeting or exceeding the 80 % accuracy minimums. Mr. Cochran is our Primary Q and as part of his training process with Emergency Fire Dispatch, we will be taking this process one step further with one-to-one meetings between Priority Dispatch and Mr. Cochran as an opportunity to seek clarification and guidance on the proper use of the protocols.

Records Retention – Our department specific retention schedule has been drafted for final comment and review before submission to the State for approval.



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November 25, 2025 Regular 911 Board Meeting

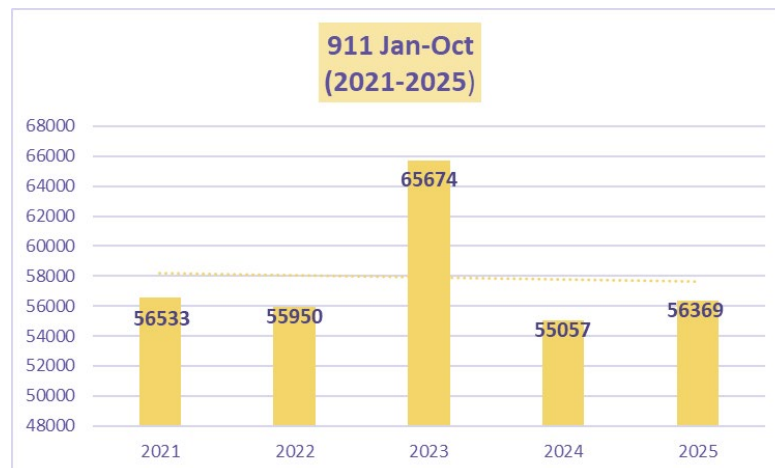
Director's Report

Statistics:

Non-Emergency Calls: Dispatch received 7,893 (**September**) and 8,097 (**October**) non-emergency calls. From January through October 77,587 non-emergency calls were received; a 1.8 percent increase over the same period last year.



911 Calls: In September Dispatch received **5,645** 911 calls and in October **5,837** 911 calls making the total ending October 31st **56,369**. An increase of 2.4% over last year for the same period (55,057). Of 911 calls received through October 31st this year, (excluding text to 911), 88.5% are from wireless devices, 8.6% from VOIP, and 3% from landlines. The following shows January through October calls over the last 5 years.





MONROE COUNTY CENTRAL DISPATCH

November 25, 2025 Regular 911 Board Meeting

Director's Report

Text-to-911: Texts received for the months of September and October total **111**. We've received a total of **643** incoming texts January through October 31st. (3.7% increase over the same period in 2024).



Dispatched Calls for Service: Dispatch has handled approximately 9,835 calls for July and 9,871 for August. These include self-initiated calls for service. This year through August 31st, approximately **70,913** calls for service were handled or responded to.

Fire Calls for Service: Fire Departments were dispatched to approximately 20,154 Calls for Service. These calls include mutual aid and/or multiple department response calls.

Total CFS by Primary Department (Fire)	
2025 Jan - October 31	
Ash Fire	611
Bedford Fire	3587
Berlin Fire	892
Dundee Fire	1020
Erie Fire	443
Estral Beach Fire	30
Exeter Fire	230
Frenchtown Fire	3982
Ida Fire	644
LaSalle Fire	449
LMR Fire	363
Luna Pier Fire	185
Milan FD	307
Monroe City Fire	3793
Monroe Twp Fire	2474
Morin Pointe	162
Ottawa Lake Whiteford	536
Summerfield Fire	446
TOTAL	20154



MONROE COUNTY CENTRAL DISPATCH

November 25, 2025 Regular 911 Board Meeting

Director's Report

Police related Calls for Service: Police were dispatched to approximately 82,654 Calls for Service. These calls include mutual aid and/or multiple department response calls.

Total CFS Responded by Dept. (Police)	
2025 - Jan - Oct	
Carleton PD	785
Dundee PD	5352
Erie PD	2507
Luna Pier PD	696
Monroe City PD	16577
Monroe County Sheriff	43146
MSP	10075
S Rockwood PD	3370
DNR	142
MANTIS	4
TOTAL	82654

LEIN Audit – The LEIN/NCIC Onsite portion of our Dispatch Audit occurred on October 30th occurred on October 30th. Assistant Director Clanton was well-prepared and there were no out-of-compliance findings. The IT portion of the LEIN Audit has been submitted and is awaiting review with final confirmation overall.

Technology

Central Square Pro Suite – There were various issues with the CAD Server affecting CAD performance and applications. A new server was installed with final decommissioning of the old servers occurring on November 13th. From a Dispatch perspective we are keeping on eye on any overall performance issues.

LEIN Encryption – Herkimer radio has advised some work on code plugs has begun at the State's end but until all of them are received, things remain at a stand-still.

Dundee Tower Conventional Gateway – We are working with a new Motorola representative who has consulted with their engineers. They are providing us a new quote based on the current quote availability, updating to DC power supply, and including labor. They may be able to locate a part that would save us on cost. Additionally, they are working on assisting us with identifying the resources relying on this equipment for operation.



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November 25, 2025 Regular 911 Board Meeting

Director's Report

911 Partners and Stakeholders:

Lucas County – The Lucas County Tower Agreement was approved at the November 4th Board of Commissioner's meeting. The signed Resolution and Agreement was forwarded to Lucas County for their final review and approval. Once approved, they will forward back signed copies for our record.

MPSCS Towers – The MPSCS Agreement was approved at the November 4th Board of Commissioner's meeting. The signed Resolution and Agreement was forwarded to the State of Michigan for their signature with return copies for our records.

County - Addressing Ordinance - In reference previously mentioning a Statewide Ordinance, I clarify that it is actually the Michigan GIS Advisory Group (established in January 2025) that are working to move forward on the recommendations that were in the 2023 strategic plan for Statewide Geospatial Coordination. It is this advisory group that is coming up with a Statewide boiler plate ordinance that will meet National Emergency Number Association (NENA) Standards.

The Strategic Plan encompasses the Statewide GIS Repository which currently houses two databases: one for address points and one for centerlines. Both databases contain addresses data and both databases contain data that conform to the legacy format and the new NENA recommend format. (Special thanks to Jeff Boudrie). Eventually, anything legacy will be removed from the database, utilizing NENA compliant standard addressing formats.

In looking at a County Addressing Ordinance we would want our formats to mirror these standards.

No further update at this time on additional progress.