

MONROE COUNTY BOARD OF COMMISSIONERS
OPERATIONS COMMITTEE MEETING MINUTES
APRIL 1, 2026 AT 5:30 P.M.

I. The Meeting of the Operations Committee of the Monroe County Board of Commissioners was held in the Board Chambers in the City of Monroe on Wednesday, April 1, 2026. Chairman Lamour called the meeting to order at 5:30 p.m.

II. Roll call by Chief Deputy Clerk, Robin Miller, as follows:
PRESENT: Brian Lamour, David Swartout, and J. Henry Lievens

ABSENT: Jay Heinzerling and David Vensel (both excused)

A quorum being present, the Operations Committee was able to conduct business.

III. PLEDGE OF ALLEGIANCE— Chairman Lamour led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA (04/01/2026)
Motion by Commissioner Lievens, supported by Commissioner Swartout to approve the April 1, 2026 Agenda with the removal of agenda item three.

Discussion was held.

Roll call by Chief Deputy Clerk as follows:

AYE		NAY	EXCUSED
J. Henry Lievens			Jay Heinzerling
David Swartout			David Vensel
Brian Lamour			

Motion carried.

V. APPROVAL OF MINUTES (11/04/2025)
Motion by Commissioner Lievens, supported by Commissioner Swartout to approve the November 4, 2025 minutes of the Operations Committee as presented and waive the reading thereof.

Roll call by Chief Deputy Clerk as follows:

AYE		NAY	EXCUSED
J. Henry Lievens			Jay Heinzerling
David Swartout			David Vensel
Brian Lamour			

Motion carried.

VI. COMMITTEE BUSINESS

1. Letter dated March 24, 2026 from Mr. William Dobson Jr, requesting the ability to purchase his previous years of service towards his retirement.

Motion by Commissioner Lievens, supported by Chairman Lamour to accept the communication, place it on file, and recommend the full Board grant Mr. Dobson the ability to purchase previous years of service towards his retirement.

Roll call by Chief Deputy Clerk as follows:

AYE		NAY	EXCUSED
J. Henry Lievens		David Swartout	Jay Heinzerling
Brian Lamour			David Vensel

Motion carried.

Michael Grodi, Chairman of the Employees Retirement System, provided additional information including context and history of this issue.

Commissioner Swartout shared his concerns with the cost to the County.

Commissioner Lievens explained this is an existing County policy but the question is the timing of it. Commissioner Lievens further explained Mr. Dobson missed the window by sixty-two (62) days. Stated he supports this for fairness, economics, and good principle going forward.

Further discussion was held.

- Letter dated March 25, 2026 from Ms. Jamie Dean, Public Health Department Director requesting approval to create a School Age Health Screening Coordinator position and eliminate the current Hearing & Vision Technician II (H&V Tech II) position at a cost of up to \$9,458.00 with no additional General Fund allocation necessary.

Motion by Commissioner Lievens, supported by Commissioner Swartout to accept the communication, place it on file, and recommend the full Board approve the creation of a School Age Health Screening Coordinator job description and eliminate the current Hearing & Vision Technician II (H&V Tech II) into the position at a cost of up to \$9,458.00 with no additional General fund allocation.

Roll call by Chief Deputy Clerk as follows:

AYE		NAY	EXCUSED
J. Henry Lievens			Jay Heinzerling
David Swartout			David Vensel
Brian Lamour			

Motion carried.

- Letter dated March 25, 2026 from Ms. Susan Maier, Director of Fiscal Services and Jeff McBee, Human Resources Director, requesting authorization and funding for a new Fiscal Manager position within the Finance Department at a cost of up to \$98,058.00 from the General Fund.

This agenda item was tabled.

VI. NEW BUSINESS – None

VII. OLD BUSINESS – None

VIII. CITIZENS TIME –

1. William Dobson jr.: Thanked the committee for hearing his request. Explained he doesn't want to cause any problems; he just wants to receive credit for his time.

IX. INFORMATION – None

X. COMMISSIONERS TIME –

Commissioner Swartout – Passed.

Commissioner Heinzerling – Excused.

Commissioner Lievens– Passed.

Commissioner Swartout – Passed.

Commissioner Vensel – Excused.

Chairman Lamour – Thanked everyone for their patience and explained this is his first time running an Operations Meeting. Thanked the public for attending.

XI. ADJOURNMENT – With no further business, Chairman Lamour adjourned the meeting at 5:58 p.m.

Respectfully submitted by:

A handwritten signature in cursive script that reads "Grace Miles". The signature is written in dark ink on a light-colored background.

Grace Miles
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners